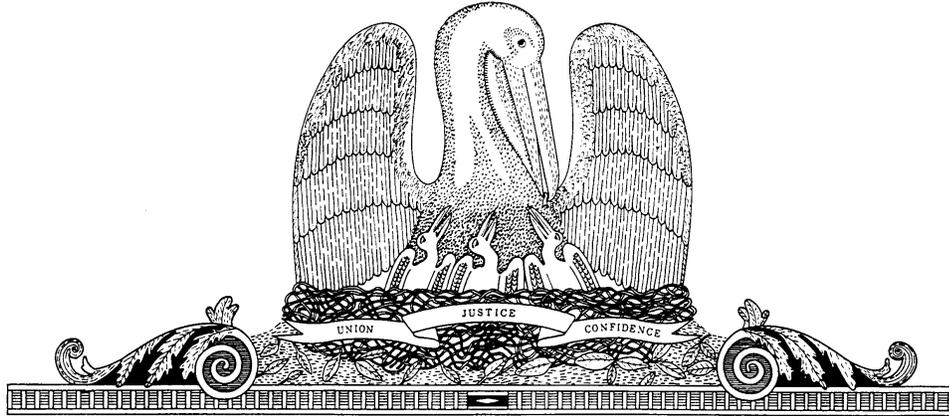


**Title XX**  
**Social Services Block Grant**  
**INTENDED USE REPORT**



Bobby Jindal, Governor  
Chief Executive Officer of the State

State Fiscal Year: July 1, 2011 - June 30, 2012



Ruth Johnson, Secretary  
Department of Children and Family Services  
Designated State Services Agency

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## INTRODUCTION

The Louisiana Department of Children and Family Services (DCFS), is the designated State Services Agency for administration of the federal Social Services Block Grant (SSBG) to Louisiana. The Social Services Block Grant, which was established in 1981, consolidated federal assistance for social services into a single grant, where formerly funding had been separately allotted for training, child day care and general social services. The legislation creating the SSBG was contained in the Omnibus Budget Reconciliation Act of 1981 [Public Law 97-35], which amended Title XX of the Social Security Act. (The Title XX Social Services Program, originated in October 1975, established comprehensive social services assistance for individuals and families.)

Prior to its expenditure of Social Services Block Grant funds, each state must make a report on its intended use of the funds. This is Louisiana's plan for the thirty-first SSBG and thirty-sixth Title XX program periods.

This plan is intended to fulfill the requirements of Section 2004 of Title XX of the Social Security Act, as amended. It describes the types of activities to be supported and the categories or characteristics of individuals to be served through use of block grant funds and any appropriations of state funds for social services listed in this plan. Provision of these services is subject to the availability of state and federal funds. In the event funds are totally or partially unavailable, necessary reductions in the services outlined in this plan may be made. Should there be need for service reductions or elimination, SSBG funds will be re-allocated to other services listed in this Plan.

The State of Louisiana defines the administration and delivery of services, both purchased and direct, derived from multiple funding sources, as actual costs in the provision of social services to the citizens of the State.

Louisiana's allocation of SSBG funds is based on the ratio of the State's population to the nation's population. Louisiana's allotment for Federal Fiscal Year (FFY) 2011 was \$24,735,353 and since FFY 2012 has not yet been posted, the same amount is being used for FFY 2012. Because the State Fiscal Year (SFY) does not track the FFY grant funds are calculated at 75% of the FFY 2012 grant (\$18,551,515) plus 25% of the FFY 2011 grant (\$6,130,838) plus \$ 16,397,196 in TANF transfer funds, for a total of \$41,132,549. The allotments to the states are contingent upon Congressional appropriations for the fiscal year. If Congress enacts and the President approves a different authorization or appropriation amount, the allotments will be adjusted proportionately.

The proposed SSBG Intended Use Report also includes the final report on an additional \$129,737,880 which was Louisiana's allocation of the Social Services Emergency Disaster Relief grant as part of the Department of Defense Appropriations Act (H.R. 2638). These funds were completely expended by September 30, 2010. These funds are treated as separate and apart funding from Louisiana's regular Social Services Block Grant funds, and the usage of these funds is described in Appendix A of the Intended Use Report. These funds were treated separately because of the stated purpose and their use in Louisiana.

## CHAPTER I

### SOCIAL SERVICES BLOCK GRANT PROGRAM IN LOUISIANA

#### **GOALS**

The state of Louisiana will administer Title XX Block Grant Social Services through the Department of Children and Family Services in accordance with Title XX of the Social Security Act as amended, and with applicable federal regulations including 45 CFR Part 96 – Block Grants, by providing services to low-income and vulnerable individuals and families directed toward the goals of:

- I. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
- II. Achieving or maintaining self-sufficiency (i.e., reduction or prevention of dependency);
- III. Preventing or remedying neglect/abuse or exploitation of children; preserving, rehabilitating, or reuniting families;
- IV. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care; or
- V. Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

#### **LIMITATIONS ON USE OF SSBG FUNDS**

The following are prohibited uses of SSBG funds as set forth in the Title XX statute, as amended:

SEC 2005.[42 U.S.C. 1397d] (a) Except as provided in subsection (b) grants made under this title may not be used by the State, or by any other person with which the State makes arrangements to carry out the purposes of this title–

- (1) For the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than minor remodeling) of any building or other facility;
- (2) For the provision of cash payments for costs of subsistence or for the provision of room and board (other than costs of subsistence during rehabilitation, room and board provided for a short term as an integral but subordinate part of a social service, or temporary emergency shelter provided as a protective service);
- (3) For payment of the wages of any individual as a social service (other than payment of the wages of welfare recipients employed in the provision of child day care services);
- (4) For the provision of medical care (other than family planning services, rehabilitation services, or initial detoxification of an alcoholic or drug dependent individual) unless it is an integral but subordinate part of a social service for which grants may be used under this title;
- (5) For social services (except services to an alcoholic or drug dependent individual or rehabilitation services) provided in and by employees of any hospital, skilled nursing facility, intermediate care facility, or prison, to any individual living in such institution;
- (6) For the provision of any educational service which the State makes generally available to its residents without cost and without regard to their income;
- (7) For any child day care services unless such services meet applicable standards of State and local law;

(8) For the provision of cash payments as a service (except as otherwise provided in this section); or

(9) For payment for any item or service (other than an emergency item or service) furnished—

(A) By an individual or entity during the period when such individual or entity is excluded pursuant to section 1128 or section 1128A from participation in the program under this title, or

(B) At the medical direction or on the prescription of a physician during the period when the physician is excluded pursuant to section 1128 or section 1128A from participation in the program under this title and when the person furnishing such item or service knew or had reason to know of the exclusion (after a reasonable time period after reasonable notice has been furnished to the person).

## CHAPTER II

### INDIVIDUALS TO BE SERVED AND PROGRAM ADMINISTRATION

#### **ELIGIBILITY**

Under Title XX of the Social Security Act as amended, states are allotted a set amount of federal funds as social service grants and are encouraged to furnish services directed at the goals listed in this plan. The State is responsible for identifying the categories or characteristics of individuals to be served through use of block grant funds.

Louisiana, through its Department of Children and Family Services, will utilize its allotted funds to provide comprehensive social services on behalf of children and families in fulfillment of legislative mandates for child protection and child welfare programs. These mandated services, and other essential social services, are designated for provision without regard to income (WRI) to individuals having need of these specified services. Individuals to be served also include low-income persons, who are defined in this plan, meeting eligibility criteria for services provided. The delivery of services through direct provision and purchase of services, and the administration of these program services, are costs to the Social Services Block Grant.

#### **NEED**

An individual's eligibility for services provided under this Plan depends primarily upon his having a defined need for the services. "Need" for a particular service implies that the provision of that service will assist the individual or members of his family to advance toward the achievement of at least one of the five Title XX program goals listed in this plan.

Defining the basis of need for a service requires assessment of the individual's situation to determine whether (a) the service would be helpful to the individual in meeting specific objectives and (b) a reasonable likelihood exists for his achieving the service objective if the service is provided.

Part of the eligibility determination must include the assessment that the individual is in vulnerable circumstances or potentially at risk, or that the individual is unable to secure the service for himself.

In addition to having an established need, an individual must be included in the description of an eligible category and reside in an area of the State where the particular service component he needs is available.

#### **ELIGIBLE CATEGORIES**

**LaCHIP -** Louisiana Children's Health Insurance Program offers health care assistance to children between the ages of 6 and 19 years. Eligibility for the program is based on the family's income.

**WRI** Individuals, without regard to income, who are in need of Adoption, Child Protection, Family Services, and/or Foster Care/Residential Habilitation services. Other services may be provided WRI when specifically authorized by DCFS personnel for individual cases or for designated high risk groups.

Individuals, without regard to income, who are recipients of Title IV-E Adoption Assistance as amended by U.S. Public Law 96-272. This shall include Adoption

Assistance recipients who relocate to Louisiana from another state that is signatory to the Interstate Compact on Adoption and Medical Assistance.

**TANF** Recipients of **Temporary Assistance for Needy Families (TANF)** and those persons whose needs were taken into account in determining the needs of TANF recipients.

**SSI** Recipients of **Supplemental Security Income (SSI)** payments, or state supplemental payments, and blind and disabled individuals eligible for such payments except for their earned income.

**IE** **Income Eligible:** Families with gross incomes which do not exceed 125 percent of the poverty level, as published by the U.S. Department of Health and Human Services at <http://aspe.hhs.gov/poverty/11poverty.shtml>. The published poverty income guideline for all states except Alaska and Hawaii is an annual gross income of **\$22,350** for a family of four. The following chart shows 125 percent of the poverty level adjusted for size. A family of four (4) persons with a monthly gross income of not more than **\$2328** is income eligible for services.

**Definition of Family:** Family means the basic family unit consisting of one or more adults and children, if any, related by blood, or law, and residing in the same household. Where adults, other than spouses, reside together, each shall be considered a separate family. Cohabiting non-legal spouses are considered separate families. When children are present in the home with non-legal spouses, the parent who has primary responsibility for the care of his/her natural children shall be considered as being in the same family unit with the children. Emancipated minors, foster children, and children living under the care of individuals not legally responsible for their care shall be considered one person families.

**Group Eligibles:** Title XIX (Medicaid) recipients and applicants for Title XIX (Medicaid) vendor payment for Skilled Nursing Facility (SNF) or Intermediate Care Facility (ICF) services, residing within the State.

**INCOME SCALE**  
(125% of Poverty Level 2011)

| <b><u>FAMILY SIZE</u></b> | <b><u>ANNUAL GROSS INCOME</u></b> | <b><u>MONTHLY GROSS INCOME</u></b> |
|---------------------------|-----------------------------------|------------------------------------|
| <i>1</i>                  | <i>\$13,613</i>                   | <i>\$ 1,134</i>                    |
| <i>2</i>                  | <i>18,388</i>                     | <i>1,532</i>                       |
| <i>3</i>                  | <i>23,163</i>                     | <i>1,930</i>                       |
| <i>4</i>                  | <i>27,938</i>                     | <i>2,328</i>                       |
| <i>5</i>                  | <i>32,713</i>                     | <i>2,726</i>                       |
| <i>6</i>                  | <i>37,488</i>                     | <i>3,124</i>                       |
| <i>7</i>                  | <i>42,263</i>                     | <i>3,522</i>                       |
| <i>8</i>                  | <i>47,038</i>                     | <i>3,920</i>                       |

For family units with more than eight (8) persons, add **\$4,775** annually or **\$398** monthly for each additional member.

### **SLIDING FEE SCALE**

The Department shall allow for co-payments to be collected from recipients of certain services according to sliding fee scales, which are or may be established by the Department. Any sliding fee scales, which may be adopted during the year, will be available to the public.

The co-payment collected from a service recipient plus the DCFS reimbursement rate may meet but shall not exceed the actual cost or usual fee for delivering the service. The family/client will be furnished a copy of the sliding fee scale for their information.

### **ELIGIBILITY DETERMINATION**

Administrative responsibility for determining individuals eligible for direct delivered and other appropriate services, and for certifying group eligibles for a service, rests with the DCFS, except for situations where sub-recipient contractors may be designated to determine eligibility.

To the degree feasible, an eligibility decision on applications is made at the time the application is taken. Applicants and recipients have the right to appeal any decision concerning eligibility or eligibility re-determination for services, the continuation, termination, or reduction of services, or failure to act with reasonable promptness on a request for services. Notices of agency actions or anticipated actions are provided to applicants and recipients advising of proper procedures for requesting a fair hearing.

### **CONFIDENTIALITY**

The release of information from social service applications or case records shall be in accordance with Louisiana Revised Statute 46:56 as amended, and Chapter 5 of Title 12 in the Louisiana Children's Code regarding agency records of adoption proceedings. Copies of the statutes and related policy material may be requested from DCFS, Post Office Box 3318, Baton Rouge, Louisiana 70821.

### **DIRECT DELIVERED SERVICES**

The direct method of delivery for services so designated in this plan refers to direct provision by the DCFS through its staff and by vendors, including ancillary professional services.

### **PURCHASE OF SERVICES (POS) CONTRACTS**

DCFS will limit contractual providers' administrative costs to not more than 9% of funds contracted for purchase of services. This provision is to ensure maximum utilization of available funds for client services. Exceptions may be granted when written requests with justifications are submitted and approved.

### **INFORMATION AND REFERRAL**

Inherent in administration and program operations of services defined in this plan are Information and Referral (I & R) activities, which involve the dissemination of information to individuals about services offered under Title XX and related service programs (Public Information), and referrals to appropriate resources, including activities responding to emergency assistance requests. The cost of such I & R activities are absorbed by all services defined in this plan.

### **REGULATORY SERVICES**

Costs to the SSBG may include services for implementation and operation of licensing, certification, and registration programs which develop and enforce minimum standards for facilities,

agencies, administrators, and practitioners involved in provision of services under this plan and related service programs.

### **INFORMATION MANAGEMENT SYSTEMS**

The DCFS has a number of separate information systems that serve clients in child welfare, economic stability and child support enforcement. In child welfare, the Tracking, Information and Payment System (TIPS) is a computerized on-line, statewide information management and payment system capable of tracking client information and generating payments for clients served in all DCFS Child Welfare programs. Through TIPS, the Department is able to collect and report the required data for the federally mandated Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS). The Department also developed A Comprehensive Enterprise Social Services System (ACESS) which is the statewide repository for all 211 resources and a statewide system for intake of all reports of child abuse and neglect. This information management system contains intake records that are assigned to both the Alternative Response Family Assessment (ARFA) program and the Child Protection Investigation (CPI) program. Additionally, it is the electronic case record for all CPI cases. As opposed to ACESS, TIPS does not provide effective case management tools nor lend itself to the changing automation and information needs of staff in a timely manner. ACESS was originally intended to be the State's SACWIS system; however, both TIPS and ACESS are now considered Legacy Systems.

The Department is currently designing and working toward the implementation of a Common Access Front End (CAFÉ') that will interface with all DCFS Legacy Systems. Consequently, costs to the SSBG include continuing plans to design and implement a CAFÉ' to interface with DCFS Legacy Systems like TIPS and ACESS.

Concurrent with CAFÉ' efforts will be the planned use of SSBG funds to design, implement and support the operation of a new Document Imaging and Content Management System with a centralized mail processing center and a newly established DCFS-wide Customer Call Center. These projects will enable the Department to more efficiently and effectively serve its citizens and staff by leveraging advances in technology to improve access to information and data sharing. Longer term, the Department plans to implement a SACWIS system.

### **FAMILY FOSTER AND RESIDENTIAL CARE FACILITY RATE SETTING**

Costs to the SSBG may include services for implementation and operation of a family foster and residential care system, which shall establish reasonable rates of reimbursement for foster families and residential care. A competitive solicitation process is used to select providers and establish rates.

### **CASE MANAGEMENT**

Specifications for all services set forth in this plan include requisite case management activities, which entail evaluation of referrals, assessment of service need, arrangements for utilization, referrals and follow-up.

### **STAFF LOCATIONS/DIRECT DELIVERY SERVICE LOCATIONS**

The following four pages list the locations of DCFS parish, regional, and state office staff.

**DIRECT DELIVERY SERVICE LOCATIONS**  
**Department of Children and Family Services**  
**Parish Offices**

|  |  |  |
|--|--|--|
| <p><b>Acadia</b><br/>         600 North Avenue G<br/>         P.O. Drawer 649<br/>         Crowley, LA 70527-0649<br/>         (337) 788-7503</p>          | <p><b>Allen</b><br/>         209 North 16<sup>th</sup> Street<br/>         P.O. Drawer B M<br/>         Oakdale, LA 71463<br/>         (318) 335-1740</p>                | <p><b>Ascension</b><br/>         1078 E. Worthy<br/>         P.O. Box 1269<br/>         Gonzales, LA 70707-1269 (225) 644-4603</p>   |
| <p><b>Assumption</b><br/>         No Parish Office<br/>         Refer to Thibodaux Region</p>  | <p><b>Avoyelles</b><br/>         930 North Main Street<br/>         Marksville, LA 71351<br/>         (318) 253-7734</p>   | <p><b>Beauregard</b><br/>         1877 Hwy. 190 West<br/>         P.O. Drawer 1117<br/>         DeRidder, LA 70634 (337) 463-2056</p>  |
| <p><b>Bienville</b><br/>         No Parish Office<br/>         Refer to Webster Parish</p>   | <p><b>Bossier</b><br/>         3808 Kilpatrick Drive<br/>         Bossier City, LA 71112<br/>         (318) 741-7340</p>   | <p><b>Caddo</b><br/>         1525 Fairfield Ave.<br/>         424 State Office Bldg<br/>         Shreveport, LA 71101-4388 (318)676-7323</p>   |
| <p><b>Calcasieu</b><br/>         1919 Kirkman Street<br/>         P.O. Box 1850<br/>         Lake Charles, LA 70602<br/>         (337) 491-2470</p>        | <p><b>Caldwell</b><br/>         No Parish Office<br/>         Refer to Ouachita Parish</p>   | <p><b>Cameron</b><br/>         No Parish Office<br/>         Refer to Calcasieu Parish</p>   |
| <p><b>Catahoula</b><br/>         124 Airport Road<br/>         Jonesville, LA 71343<br/>         (318) 339-6030</p>  | <p><b>Claiborne</b><br/>         No Parish Office<br/>         Refer to Webster Parish</p>   | <p><b>Concordia</b><br/>         1648 Carter Street<br/>         Vidalia, LA 71373<br/>         Phone: (318) 336-8611<br/>         Fax: (318) 336-8697</p>   |
| <p><b>DeSoto</b><br/>         7356 Highway 509<br/>         Mansfield, LA 71052<br/>         (318) 872-6311</p>  | <p><b>East Baton Rouge</b><br/>         160 S. Ardenwood<br/>         P.O. Box 1588<br/>         Baton Rouge, LA 70821<br/>         (225) 925-6500</p>                   | <p><b>East Carroll</b><br/>         No Parish Office<br/>         Refer to Madison Parish</p>  |
| <p><b>East Feliciana</b><br/>         12476 Feliciana Drive<br/>         P.O. Box 8427<br/>         Clinton, LA 70722-8427<br/>         (225) 683-3734</p> | <p><b>Evangeline</b><br/>         116 SW Railroad St., Ste A<br/>         Ville Platte, LA 70586<br/>         Phone: (337) 363-6011<br/>         Fax: (337) 363-7472</p> | <p><b>Franklin</b><br/>         2406 C. West Street<br/>         Winnsboro, LA 71295<br/>         (318) 435-2190</p>   |
| <p><b>Grant</b><br/>         602 Main Street<br/>         Colfax, LA 71417<br/>         (318) 627-3000</p>   | <p><b>Iberia</b><br/>         706 Bayard Street<br/>         New Iberia, LA 70560<br/>         (337) 373-0026</p>  | <p><b>Iberville</b><br/>         58310 Court Street<br/>         P.O. Box 778<br/>         Plaquemine, LA 70764<br/>         (225) 687-4373</p>  |
| <p><b>Jackson</b><br/>         No Parish Office<br/>         Refer to Webster Parish</p>   | <p><b>Jefferson (East Bank)</b><br/>         800 W. Commerce Road<br/>         Suite 300<br/>         Harrahan, LA 70123-0000<br/>         (504) 736-7001</p>            | <p><b>Jefferson (West Bank)</b><br/>         Harvey State Office Bldg.<br/>         2150 West Bank Expressway<br/>         Suite 601<br/>         Harvey, LA 70058<br/>         (504) 361-6161</p> |

|   |   |  |
|---|---|--|
| <b>Jefferson Davis</b><br>107 North Cutting Avenue<br>P.O. Box 1103<br>Jennings, LA 70546<br>(337) 824-9649                       | <b>Lafayette</b><br>825 Kaliste Saloom<br>Brandywine II, Room 104<br>Lafayette, LA 70508<br>(337) 262-5901, 800-256-8611              | <b>Lafourche</b><br>1416 Tiger Drive<br>Thibodaux, LA 70301<br>(985) 447-0945  |
| <b>LaSalle</b><br>116 SW Railroad St., Ste A<br>Ville Platte, LA 70586<br>Phone: (337) 363-6011<br>Fax: (337) 363-7472            | <b>Lincoln</b><br>1000 South Vienna Street<br>Ruston, LA 71270<br>(318) 251-4101  | <b>Livingston</b><br>28446 Charlie Watts Rd.<br>P.O. Box 267<br>Livingston, LA 70754<br>(225) 686-7257                               |
| <b>Madison</b><br>1705 Felicia Drive<br>Tallulah, LA 71282<br>(318) 574-5201  | <b>Morehouse</b><br>1045 East Madison<br>P.O. Box 1019<br>Bastrop, LA 71221-1019<br>(318) 283-0825                                    | <b>Natchitoches</b><br>1756 Texas Street<br>Natchitoches, LA 71457<br>(318) 357-3128   |
| <b>Orleans</b><br>1010 Common Street<br>10 <sup>th</sup> Floor<br>P. O. Box 61210<br>New Orleans, LA 70161-1210<br>(504) 680-9100 | <b>Ouachita</b><br>1401 Stubbs Avenue<br>P.O. Box 2510<br>Monroe, LA 71207-2510<br>(318) 362-5417                                     | <b>Plaquemines</b><br>2150 Westbank Expressway<br>Suite 601<br>Harvey, LA 70058<br>Phone: (504) 361-6161<br>Fax: (504) 361-6105      |
| <b>Pointe Coupee</b><br>1919 Hospital Road<br>P.O. Box 729<br>New Roads, LA 70760-0729<br>(225) 638-4846                          | <b>Rapides</b><br>900 Murray St.<br>1 <sup>st</sup> Floor, Room A-100<br>P.O. Box 1950<br>Alexandria, LA 71309-1950<br>(318) 487-5054 | <b>Red River</b><br>1756 Texas Street<br>Natchitoches, LA 71457<br>Phone: (318) 357-3128<br>Fax: (318) 357-3298                      |
| <b>Richland</b><br>111 Ellington Dr.<br>Rayville, LA 71269<br>(318) 728-3037  | <b>Sabine</b><br>195 Marthaville Road<br>P.O. Box 1507<br>Many, LA 71449<br>(318) 256-4101  | <b>St. Bernard</b><br>1010 Common Street , 10 <sup>th</sup> Floor<br>P. O. Box 61210<br>New Orleans, LA 70161-1210<br>(504) 680-9100 |
| <b>St. Charles</b><br>429 West Airline Highway,<br>Suite M<br>LaPlace, LA 70068<br>Phone: (504) 652-2938<br>Fax: (985) 652-4074   | <b>St. Helena</b><br>606 South First Street<br>Amite, LA 70422<br>Phone: (985) 748-2001<br>Fax: (985) 748-2083                        | <b>St. James</b><br>429 West Airline Highway, Suite M<br>LaPlace, LA 70068<br>Phone: (504) 652-2938<br>Fax: (985) 652-4074           |
| <b>St. John</b><br>429 West Airline Highway<br>Suite M<br>LaPlace, LA 70068<br>(985) 652-2938                                     | <b>St. Landry</b><br>6069 I-49 South Service Road,<br>Suite C<br>Opelousas, LA 70570<br>(337) 942-0050                                | <b>St. Martin</b><br>1109 South Main<br>P.O. Box 259<br>St. Martinville, LA 70582<br>(337) 394-6081                                  |
| <b>St. Mary</b><br>604 2 <sup>nd</sup> Street<br>Franklin, LA 70538<br>(337) 828-5278   | <b>St. Tammany</b><br>300 Covington Center, Suite 1<br>Covington, LA 70433<br>(985) 893-6225  | <b>Tangipahoa</b><br>606 South First Street<br>Amite, LA 70422<br>(985) 748-2001   |

|   |  |  |
|---|--|--|
| <b>Tensas</b><br>1705 Felicia Drive<br>Tallulah, LA 71282<br>(318) 574-5201                                       | <b>Terrebonne</b><br>1012 West Tunnel Blvd<br>Houma, LA 70361<br>(504) 857-3630                              | <b>Union</b><br>101 North Main Street<br>Farmerville, LA 71241<br>(318) 368-7917                                 |
| <b>Vermilion</b><br>2729 Veterans Memorial Dr.<br>P.O. Box 849<br>Abbeville, LA 70511-0849<br>(337) 898-1430      | <b>Vernon</b><br>302 Vernon Street<br>P.O. Box 640<br>New Llano, LA 71461-0640<br>(337) 238-7030             | <b>Washington</b><br>1017 Ontario Avenue<br>Bogalusa, LA 70427<br>(985) 732-6800                                 |
| <b>Webster</b><br>1232 Sheppard Street<br>Minden, LA 71055<br>(318) 371-3004                                      | <b>West Baton Rouge</b><br>58310 Court Street<br>P.O. Box 778<br>Plaquemine, LA 70764<br>(225) 687-4373      | <b>West Carroll</b><br>111 Ellington Drive<br>Rayville, LA 71269<br>Phone: (318) 728-3037<br>Fax: (318) 728-4938 |
| <b>West Feliciana</b><br>12476 Feliciana Drive<br>Clinton, LA 70722<br>Phone: 225-683-3734<br>Fax: (225) 683-9634 | <b>Winn</b><br>6285 Hwy. 167 North<br>Suite E<br>P.O. Box 1354<br>Winnfield, LA 71483-1354<br>(318) 648-6805 |  |

**Regional Offices**

|   |   |   |
|---|---|---|
| <b>Region 1 Orleans<br/>Area 1 – Orleans</b><br>1010 Common St., 10 <sup>th</sup> Floor<br>New Orleans, LA 70157-7149<br>(504) 568-7413 | <b>Region 1 Orleans<br/>Area 2 – West Jefferson</b><br>2150 Westbank Expressway, Suite 601<br>Harvey, LA 70058<br>504-361-6161      | <b>Region 1 Orleans<br/>Area 3 – East Jefferson</b><br>800 Commerce Street Suite 300<br>Harahan, LA 70123<br>(504) 736-7151         |
| <b>Region 2 Baton Rouge</b><br>8549 United Plaza Blvd.<br>Baton Rouge, LA 70896<br>(225) 922-3099                                       | <b>Region 3 Covington</b><br>351 Holiday Blvd.<br>Covington, LA 70433<br>(985) 893-6363   | <b>Region 4 Thibodaux</b><br>1416 Tiger Drive<br>Thibodaux, LA 70301-4337<br>(985) 449-5055   |
| <b>Region 5 Lafayette</b><br>825 Kaliste Saloom Road<br>Brandywine 1- Room 218<br>Lafayette, LA 70508<br>(337) 262-5970                 | <b>Region 6 Lake Charles</b><br>4250 5 <sup>th</sup> Avenue<br>Lake Charles, LA 70602<br>(337) 491-2900                             | <b>Region 7 Alexandria</b><br>900 Murray Street<br>1 <sup>st</sup> Floor, Room A-100<br>Alexandria, LA 71309-0832<br>(318) 487-5227 |
| <b>Region 8 Shreveport</b><br>State Office Building<br>1525 Fairfield Avenue<br>Room 850<br>Shreveport, LA 71101-4388<br>(318) 676-7100 | <b>Region 9 Monroe</b><br>State Office Building<br>122 St. John Street, 4 <sup>th</sup> Floor<br>Monroe, LA 71210<br>(318) 362-3362 |   |

**Department of Children and Family Services State Office**

627 North 4<sup>th</sup> Street  
P.O. Box 3318  
Baton Rouge, LA 70821  
SSBG Inquiries: (225) 342-1388

**CHAPTER III**

**SERVICES**

**SERVICE: ADOPTION**

*[SSBG Uniform Service Category: Adoption Services]*

**Definition:** Adoption services are those services or activities provided to assist in bringing about the adoption of a child. Component services and activities may include, but are not limited to, counseling the biological parent(s), recruitment of adoptive homes, and pre- and post- placement training and/or counseling

**Service Activities:**

1. recruitment, study and approval of potential adoptive families;
2. individual/group counseling and assessment for children, biological parents, and adoptive parents before and during placement. Counseling for a limited time with biological parents;
3. selection of adoptive parents, placement of child, and supervision of the adoption home;
4. acceptance of children voluntarily surrendered by their legal and/or biological parents and arrangements for their pre-adoptive care and supervision;
5. acceptance of children abandoned under Safe Haven legislation provisions; initiation of actions to make children available for adoption through legal termination of parental rights; and to effect legal transfer of children to adoptive parents;
6. provision of legal services to make children available for adoption and establish new parentage;
7. preparation of home studies and written confidential reports to the courts on private, agency, and intra-family adoptive placements;
8. provision of intrastate and interstate adoption information exchange services;
9. maintenance and management of referrals to the *AdoptUsKids* website to publicize waiting children and families to Louisiana adoption agencies, and to adoption support groups in and out of state;
10. recruitment, study, and approval of adoptive homes for specific children with special needs;
11. purchase of adoption services from licensed private agencies for recruitment, study, approval, placement and placement supervision;

12. medical, psychological, and psychiatric evaluations and treatment for children in adoptive placement to determine appropriateness of and/or to sustain the placement;
13. certification of families to receive maintenance subsidies, and/or special services subsidies to facilitate the adoption of special needs children and to sustain adoptions;
14. arrangements for interstate placement of children and for reciprocal supervision of such placements through Interstate Compact on the Placement of Children;
15. provision of, or arrangements for, transportation when necessary for delivery of adoption services when such transportation is not otherwise available;
16. expanded use of media recruitment as a vehicle for identifying prospective adoptive homes;
17. arrangements for the notification of Title XIX entitlement in state of residence for Title IV-E Adoption Assistance eligible children through the Interstate Compact on Adoption and medical Assistance
18. reevaluation of each IV-E and non IV-E family receiving an adoption subsidy every 5 years and annually, respectively, to determine eligibility for recertification;
19. provision of ongoing reevaluation of each child's pre-existing medical or psychiatric condition at the time of payment request to assure that payment is made appropriately and that all other resources have been explored and ruled out before subsidy funds are be used;
20. initial assessment of each applicant applying for an adoption subsidy to assure that he/she qualifies for services according to the definition of a child with "special needs" as defined by the State and to initiate an Adoption Subsidy Agreement that is effective until the child's 18<sup>th</sup> birthday in accordance with eligibility guidelines;
21. provision or arrangement of a limited number and range of post-adoptive services designed to help retain adoptive homes; specialized recruitment/retention activities by adoptive parent support groups; and
22. maintenance of the Louisiana Adoption Voluntary Registry to facilitate voluntary contact between persons adopted in Louisiana and their birth family members. The following people are eligible to use the Registry: an adopted person who is at least 18 years of age, a biological parent, a biological sibling who is at least 18 years of age, a parent or sibling or descendent (or his parent if a minor) of a deceased biological parent, an adoptive parent of a minor adopted child, and an adoptive parent or descendant of a deceased adopted person or his parent if a minor; and
23. maintenance of the centralized adoption file room which includes adoption records of all adoptions confected in the State of Louisiana going back to the 1920's plus records of private agencies/attorneys that have ceased to do business; and provide information from these records as allowed by Louisiana law.

**Federal Goals: III, IV**

**State Objectives:**

1. To provide adoptive services to children available for adoption.
2. To provide reports to the court on adoption petitions filed in the State.

**Eligible Categories WRI:** All children determined by DCFS to be in need of this service

**Method of Delivery:** Direct

**SSBG Recipient Reporting Class:** Children

**SERVICE: CHILD PROTECTION**

*[SSBG Uniform Service Category: Protective Services for Children]*

**Definition:** Protective services for children are those services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter, or medical care. Component services or activities may include immediate investigation and intervention; emergency medical services; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the child and the family; assessment/evaluation of family circumstances; arranging alternative living arrangement; preparing for foster placement, if needed; and case management and referral to service providers.

Note: The *Louisiana Children's Code* is the legal basis for the State providing this service without the consent of those served.

Service provisions include the investigation of reports alleging abuse or neglect or the assessment of the family by way of the alternative response family assessment (ARFA) program. Reports are accepted based on the Structured Decision Making (SDM) Assessment tool. Each report must meet four elements including a child under age 18; allegations of abuse/neglect; a caretaker and abuse/neglect occurring within a specific timeframe. Reports which are identified as low risk or high priority with no child under age five are assigned to the ARFA Program for an assessment.

**Service Activities for Investigation Only:**

1. Determination as to whether a report is valid; report valid cases to the appropriate district attorney;
2. requests for court intervention to order services/removal of custody in non-emergency cases in which the home situation presents substantial long term risk to the child/children;
3. intervention through request to court for instant order to effect immediate removal of the child/children from the home in emergency cases; placement in licensed shelter care facility or foster home;
4. arrangements for alternative living arrangements with suitable relatives, state approved non-related family (i.e., neighbors) or approved foster family, or residential placement; and

5. short term voluntary/involuntary emergency shelter care, up to 30 days in any six month period, when the need is documented by state agency personnel (30 days may be consecutive or may accumulate over more than one stay).

**Service Activities for Investigation and Alternate Response Family Assessment (ARFA):**

1. Assessment of safety and of future risk from child abuse/neglect to the child(ren);
2. medical, psychological, and psychiatric evaluations of both the children and parents, as an integral but subordinate part of this service, when necessary to assess or substantiate the circumstances of abuse, neglect or exploitation or to assess the need for services, and such evaluations are not otherwise available;
3. participation in development and implementation of a time limited service plan, when circumstances warrant, to include prevention services, protective supervision, removal when necessary, and to specify needed services;
4. arrangements for securing and utilizing homemaker services and mental health counseling, therapy and related services as indicated;
5. short term counseling, information, and referral to service agencies that are supportive to the delivery of this service;
6. referrals for ancillary services - Title XIX, Public Assistance, Food Stamps, Social Security benefits, etc;
7. medical examination and treatment services, when not otherwise available, in emergency situations to alleviate pain and suffering, as an integral but subordinate part of this service; and
8. arrangements for or provision of transportation when necessary to the delivery of this service and not otherwise available.

**Federal Goal: III**

**State Objective:** To remove, ameliorate, arrest or impede the progression of the conditions that endanger or threaten to endanger children through intervention efforts or through actions to obtain substitute care when necessary

**Eligible Categories:** WRI: All children under 18 years of age and their families, referred for or reported to be in need of this service. Such children and their families are eligible for any other service in this plan when such service is considered by state personnel to be necessary. Although any provider agency may provide services to an identified child protection investigation case without regard to income, the DCFS has sole responsibility for eligibility determination. Any service provided to such cases by provider agencies must be specifically authorized by DCFS on an individual basis.

**Method of Delivery:** Direct

**SSBG Recipient Reporting Class:** Children

## **SERVICE: PREVENTION AND FAMILY SERVICES**

*[SSBG Uniform Service Category: Prevention and Intervention Services]*

**Definition:** Prevention and intervention services are those services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of, abuse, neglect, or family violence, or to assist in making arrangement for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management, and transportation.

### **Service Activities:**

1. Assessment of family functioning, medical, psychological, and/or psychiatric evaluations of both children and parents, as an integral but subordinate part of this service, when necessary to assess the family's ability to meet the safety and well being needs of their children;
2. arrangements for securing and utilizing family support services, as indicated by the service plan;
3. participation in family team conferences, case reviews, staffings, and court reviews, etc. to determine the continued appropriateness of the case plan;
4. evidence based family focused therapeutic interventions provided to the child or the child's family aimed at ameliorating or remedying personal and/or family problems;
5. arrangement for legal services or actions as need indicates;
6. arrangement for or provision of transportation, in-home based services (IHBS and MST), Family Resource Center services, or other activities necessary to the delivery of family services;
7. develop community awareness of specific problems which have negative impact on children and families; and
8. arrangement for, or provision of, specialized parent training in meeting children's physical and emotional needs;

**Note:** When activities are to develop community awareness (7) or are targeted to groups of parents (8) providers may be exempt from individualized case management/eligibility documentation activities. Such providers may be required to submit program narrative reports to DCFS.

**Federal Goals:** II, III, IV

**State Objective:** To provide pre-placement prevention or reunification services to families

**Eligible Categories:** WRI: All individuals determined by state personnel to be in need of this service subsequent to an investigation of alleged child abuse or neglect or to certain high risk groups. Individuals/families whose need for Family Services is documented by state personnel are also eligible for all other needed services defined in this plan and necessary to the fulfillment of the service plan.

**Method of Delivery:** Direct (including vendor services)

**SSBG Recipient Reporting Class:** Adults and Children

## **SERVICE: FOSTER CARE/RESIDENTIAL CARE FACILITIES**

*[SSBG Uniform Service Category: Foster Care Services for Children]*

**Definition:** Foster care services for children are those services or activities associated with the provision of an alternative family life experience for abused, neglected or dependent children, between birth and the age of majority, on the basis of a court commitment or a voluntary placement agreement signed by the parent or guardian. Services may be provided to children in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes or supervised independent living situation. Component services or activities may include assessment of the child's needs; case planning and case management to assure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the child's parents, and the foster parents; referral and assistance in obtaining other necessary supportive services; periodical reviews to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.

**Residential Care Facilities** provide care for youth with special needs or who are unable to function successfully in family settings. Many of these individuals have special needs including, but not limited to, physical, mental or neurological conditions, emotional disturbances or behavior disorders.

### **Service Activities:**

1. Acceptance of custody of children through voluntary agreement, court order or legal surrender in accordance with agency policy and federal and state law;
2. identification, selection, and arrangements for placement (foster family homes, specialized foster family homes, relative/kinship homes, residential care facilities or other appropriate placement for basic care, required treatment, or transitional services), supervision of placement and planning for discharge or replacement as the need dictates;
3. assessment of the functional capacity of the family;
4. development and implementation of the individual's and family's case/treatment plans based on assessed needs;
5. participation in family team conferences, administrative reviews, court reviews, and permanency hearings for identification of a permanent plan for the child;
6. provision of supportive and concrete reunification services to reduce risk of harm to children and overcome or alleviate circumstances resulting in the child's removal and/or to overcome barriers to the child's return home as resources permit;
7. provision of individual, family, and/or group counseling, when not otherwise available, (including social group therapy, parenting education, etc.) in support of improved functional capacity of the primary client and/or family, foster family, etc.;

8. provision of medical services when not available through Medicaid such as diagnosis, treatment, supervision, prescribed laboratory tests, appliances, aids, supplies, medicine, glasses, and prostheses;
9. provision of assistance in acquiring Medicaid dental and orthodontic care, as an integral but subordinate part of this service, when absolutely necessary to the medical care of the child and not otherwise available;
10. provision of short term room and board not to exceed twelve (12) consecutive months, or short term hospital services, including psychiatric or substance abuse, as an integral but subordinate part of this service, when necessary to the delivery of this service;
11. provision of training or instruction in self-help and daily living skills, adaptive behavior (behavior management, "token economics", etc.), and/or housing assistance to assist individuals to achieve successful independent living and social functioning;
12. provision of educational training opportunities and employment assistance for recipients to include books, supplies, living allowances, and short term room and board, as an integral but subordinate part of this service;
13. provision of clothing when the need arises due to emergencies, unusual situations, and one time needs including graduation clothing and layettes for newborns; provision of an individual's routine clothing needs when approved;
14. recruitment, study, and approval of foster family homes and specialized foster family homes;
15. pre-service and in-service training of foster parents and support of foster parents; training of caregivers in appropriate alternative placements;
16. re-evaluation of foster homes at prescribed intervals;
17. evaluation and supervision of interstate placements under the provisions of the Interstate Compact on the Placement of Children;
18. provision of monthly subsidies to approved foster family homes to care for children with special needs, and provision of respite care as needed to afford foster parents and caregivers with temporary relief from their care giving responsibilities as needed to sustain placements and foster home resources;
19. provision of transportation for individual and escort, when applicable, and/or in-home services when necessary to the delivery of this service and not otherwise available;
20. provision of opportunities for school/church/facility activities or other recreation on or off site including field trips, summer camps, vacations, music or dance lessons, and similar activities;
21. maintenance of family ties and involvement in preparation for individuals' return to their own homes or relatives' homes, when applicable;

22. provision of specialized social services for families of children in foster care, including information and referral services to agency programs and community resources, and follow-up on these services;
23. provision of specialized social services designed to meet the particular social/developmental needs of individuals who are blind, deaf, or neurologically disabled;
24. provision of after- care planning for individuals after departure from placement;
25. provision of opportunities through referral to appropriate state agencies for sheltered employment within facilities and/or in the surrounding community for individuals who cannot function in the competitive job market, or training for individuals to enter the competitive job market;
26. provision of legal services, expert testimony, and initiating court action to support permanency planning.

**Federal Goals:** I, II, III, IV, V

**State Objective:** (Foster Care) To limit the number of children in permanent foster care (over 12 months).

Foster family care is viewed as the optimum placement setting for most children in the foster care system. DCFS utilizes a number of different types of foster homes, including those with special training in the care of children with specific needs or problems. In- home Intensive Home Based Services (IHBS) or Multi systemic therapy (MST) services may be utilized to support and assist foster families in the care of children with special needs or problems. Those children who require a level of therapeutic intervention or behavior management not available in a family setting are placed in residential treatment facilities until they are able to function in a less restrictive setting.

Casework services in the Foster Care Program include assessment and service planning with the child and his family, arrangements for or direct provision of identified services such as counseling, parent education, client advocacy, and assistance in developing financial resources.

**Eligible Categories:** WRI: All individuals determined to be in need of this service by DCFS.

**Method of Delivery:** Direct Purchased: Reportable Unit of Service: One unit per day of placement

**SSBG Recipient Reporting Class:** Children. The term child for reporting purposes is defined to include minor individuals younger than age eighteen and those recipients eighteen years of age.

## **PRIORITIES FOR SERVICE PROVISION**

Since March 1981, the State's planning for the provision of social services has been based on the following categories of priority:

- Priority 1.** Life Support – those services which if denied would place individuals at life threatening risk.
- Priority 2.** Essential Services, although non-life support, which maintain individual health and support the family unit.
- Priority 3.** Those services which are important but do not meet the criteria of 1 and 2 above or are available from another source.

LA Revised Statute 36:477 stipulates that “the office of children and family services shall perform the services of the state relating to public assistance programs to provide aid to dependent children and to adults, who due to age, disability, or infirmity, are unable to adequately meet their basic needs. It shall also administer the food stamp program, child support programs, establishment of paternity programs, disaster relief grant programs for individuals and families, and such other programs as assigned by the secretary. It shall also conduct disability and other client eligibility determinations, and may conduct medical assistance client eligibility determinations. The office is authorized to enter into interagency agreements with other state agencies to conduct eligibility determinations. The office shall provide for the public child welfare functions of the state including but not limited to prevention services which promote, facilitate, and support activities to prevent child abuse and neglect; child protective services; voluntary family strengthening and support services; making permanent plans for foster children and meeting their daily maintenance needs of food, shelter, clothing, necessary physical medical services, school supplies, and incidental personal needs; and adoption placement services for foster children freed for adoption. It shall also perform the functions of the state relating to the licensing of child care facilities that do not receive federal funds under Title XIX of the Social Security Act and day care centers and agencies. The office shall issue and monitor domestic violence services contracts”.

CHAPTER IV

**FUNDING RESOURCES**

Section 2003 of Title XX of the Social Security Act as amended authorizes and Congress has appropriated the amount of \$1.7 billion for Federal Fiscal Year 2011 Title XX allotments for all of the States and Territories.

Louisiana’s FY 2011 allotment is \$24,735,353. Louisiana was awarded 24,523,177 in FFY 2010; therefore projected expenditures in FFY 2011 are based on this amount. SSBG funds are available to the State for expenditure in the Federal Fiscal Year appropriated and in the following Federal Fiscal Year.

The appropriation and allocation of funds according to this plan are subject to legislative and gubernatorial approval as well as the availability of federal and state funds. In the event that funds are not available in the amounts anticipated, necessary reductions will be made in the budgeted services outlined in this Intended Use Report.

Federal Fiscal Years (October 1 through September 30) and State Fiscal Years (July 1 through June 30) overlap; therefore, the formula used in estimating funding available for the State Fiscal Year 2011-2012 is as follows:

|   |                         |
|---|-------------------------|
| 4 <sup>th</sup> quarter of FFY 2011 (25% of \$24,735,353) | \$ 6,183,838.00         |
| First 3 quarters of FFY 2012 (75% of \$24,735,353)        | \$ 18,551,515.00        |
| TANF Transfer   | \$ <u>16,397,196.00</u> |
| <b>Total</b>  | <b>\$ 41,132,549.00</b> |

The following table reflects the anticipated expenditures of SSBG funds by service area for direct and purchased services. The delivery of services derived from multiple funding sources, and the administration of those service programs, are costs to the Social Services Block Grant.

| SERVICE                                  | PROJECTED EXPENDITURES |
|--|------------------------|
| Adoption                                 | \$2,467,953.00         |
| Foster Care – Children                   | \$29,615,435.00        |
| Prevention/Intervention                  | \$4,524,580.00         |
| Independent/Transitional Living Services | \$205,663.00           |
| Protective Services – Children           | \$616,988.00           |
| Administrative Cost                      | \$3,701,930.00         |
| <b>TOTAL</b>                             | <b>\$41,132,549.00</b> |

**Part A. Estimated Expenditures and Proposed Provision Method**

|  |                              |
|--|------------------------------|
| STATE: Louisiana                                 | FISCAL YEAR: 2012            |
| Contact Person: Jackie Hamilton                  | Phone Number: (225) 342-4161 |
| Title: Budget Analyst 4                          | E-Mail Address: [redacted]   |
| Agency: Department of Children & Family Services | Submission Date: May 6, 2011 |

OMB NO.: 0970-0234  
 EXPIRATION DATE: 07/31/2012  
 REPORT PERIOD: July 1, 2011 - June 30, 2012

**Part B. Estimated Recipients**

|                  |                   |
|------------------|-------------------|
| STATE: Louisiana | FISCAL YEAR: 2012 |
|------------------|-------------------|

OMB NO.: 0970-0234  
 EXPIRATION DATE: 07/31/2012

| Service Supported with SSBG Expenditures    | SSBG Expenditures |                              | Expenditures of All Other Federal, State and Local funds** | Total Expenditures | Provision Method |         | Children | Adults                        |                             |                       | Total Adults | Total  |
|---|-------------------|------------------------------|--|--------------------|------------------|---------|----------|-------------------------------|-----------------------------|-----------------------|--------------|--------|
|   | SSBG Allocation   | Funds transferred into SSBG* |  |                    | Public           | Private |          | Adults Age 59 Years & Younger | Adults Age 60 Years & Older | Adults of Unknown Age |              |        |
| 1 Adoption Services                         |                   |                              |  |                    |                  |         | 5,780    |                               |                             |                       |              | 5,780  |
| 2 Case Management                           |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 3 Counseling Meals                          |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 4 Counseling Services                       |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 5 Day Care-Adults                           |                   |                              |  |                    |                  |         | 2,823    |                               |                             |                       |              | 2,823  |
| 6 Day Care-Children                         |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 7 Education and Training Services           |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 8 Employment Services                       |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 9 Family Planning Services                  |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 10 Foster Care Services-Adults              |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 11 Foster Care Services-Children            | \$17,689,955      | \$9,316,707                  | \$113,413,354  | \$139,428,026      | X                |         | 8,165    |                               |                             |                       |              | 8,165  |
| 12 Health-Related Services                  |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 13 Home-Based Services                      |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 14 Home-Delivered Meals                     |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 15 Housing Services                         |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 16 Independent/Transitional Living Services |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 17 Information & Referral                   |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 18 Legal Services                           |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 19 Pregnancy & Parenting                    |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 20 Prevention & Intervention                | \$2,648,820       | \$1,542,878                  | \$19,394,675   | \$23,586,473       | X                |         | 4,582    | 101                           |                             |                       |              | 4,683  |
| 21 Protective Services-Adults               |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 22 Protective Services-Children             | \$645,255         | \$3,548,320                  | \$27,887,517   | \$32,081,092       | X                |         | 45,150   |                               |                             |                       |              | 45,150 |
| 23 Recreation Services                      |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 24 Residential Treatment                    |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 25 Special Services-Disabled                |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 26 Special Services-Volunt at Risk          |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 27 Substance Abuse Services                 |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 28 Transportation                           |                   |                              |  |                    |                  |         |          |                               |                             |                       |              |        |
| 29 Other Services*** CAFE                   | \$147,138         |                              | \$441,417  | \$588,556          |                  |         | 1,200    | 448                           |                             |                       |              | 1,648  |
| 30 SUM OF EXPENDITURES FOR SERVICES         | \$27,528,267      | \$14,921,448                 | \$320,258,295  | \$329,708,010      |                  |         | 67,690   | 448                           | 0                           | 3,191                 | 3,639        | 71,379 |
| 31 Administrative Costs                     | \$2,207,086       | \$1,478,748                  |  |                    |                  |         |          |                               |                             |                       |              |        |
| 32 AND ADMINISTRATIVE COSTS                 | \$24,735,353      | \$16,397,196                 |  |                    |                  |         |          |                               |                             |                       |              |        |

\* From which block grant(s) were these funds transferred? TANF  
 \*\* Please list the sources of these funds. The VAE (Childen Foster Care Independent Living, State General Funds, Children's Justice Act, CAPITA Title IV-B, Part I and II, CCDB96, SSI, SSA, Community Based Family Resource, Educational & Training Vouchers, TANF  
 \*\*\* Please list other services. Allocation is for both Development and Operations of CAFE is (3%) until the approved APD for Operations is received

PREVIOUS YEARS ESTIMATED SERVICE PROGRAM EXPENDITURES

|                |                |                |                |                |
|----------------|----------------|----------------|----------------|----------------|
| 7/1/09-6/30/10 | 7/1/08-6/30/09 | 7/1/07-6/30/08 | 7/1/06-6/30/07 | 7/1/05-6/30/06 |
| 18,046,776     | \$18,869,800   | \$18,869,800   | \$20,372,071   | \$26,137,729   |
| \$0            | \$0            | \$0            | \$0            | \$0            |
| 16,397,196     | \$16,397,198   | \$16,397,198   | \$16,397,198   | \$16,397,198   |
| -----          | \$35,266,998   | \$35,266,998   | \$36,769,269   | \$42,534,927   |
| \$34,443,972   |                |                |                |                |
| 7/1/04-6/30/05 | 7/1/03-6/30/04 | 7/1/02-6/30/03 | 7/1/01-6/30/02 | 7/1/00-6/30/01 |
| \$26,278,678   | \$26,420,319   | \$27,324,641   | \$27,425,100   | \$27,622,408   |
| \$0            | \$0            | \$0            | \$0            | \$0            |
| \$16,397,198   | \$16,397,198   | \$16,397,198   | \$0            | \$0            |
| \$42,675,876   | \$42,817,517   | \$43,721,839   | \$27,425,100   | \$27,622,408   |
| 7/1/99-6/30/00 | 7/1/98-6/30/99 | 7/1/97-6/30/98 | 7/1/96-6/30/97 | 7/1/95-6/30/96 |
| \$36,647,328   | \$32,795,910   | \$39,633,203   | \$39,429,720   | \$46,475,020   |
| \$0            | \$0            | \$0            | \$0            | \$0            |
| \$0            | \$0            | \$0            | \$0            | \$0            |
| \$36,647,328   | \$32,795,910   | \$39,633,203   | \$39,429,720   | \$46,475,020   |
| 7/1/94-6/30/95 | 7/1/93-6/30/94 | 7/1/92-6/30/93 | 7/1/91-6/30/92 | 7/1/90-6/30/91 |
| \$46,832,961   | \$47,021,520   | \$47,720,105   | \$49,344,330   | \$48,431,354   |
| \$0            | \$0            | \$621,752      | \$1,540,362    | \$788,610      |
| \$0            | \$577,261      | \$1,222,070    | \$1,241,306    | \$1,039,408    |
| \$46,832,961   | \$47,598,781   | \$49,563,927   | \$52,125,998   | \$50,259,372   |
| 7/1/89-6/30/90 | 7/1/88-6/30/89 | 7/1/87-6/30/88 | 7/1/86-6/30/87 |                |
| \$49,496,733   | \$50,200,287   | \$50,730,291   | \$51,822,579   |                |
| \$4,282,567    | \$3,928,697    | \$0            | \$0            |                |
| \$967,190      | \$1,042,273    | \$1,086,177    | \$1,600,521    |                |
| \$54,746,490   | \$55,171,257   | \$51,816,468   | \$53,423,100   |                |

## CHAPTER V

### **PREVIOUS YEARS' POST EXPENDITURE REPORTS**

Public Law 97-35, Section 1742 (a), requires that each State's Intended Use Report must include a description of how the State has met the goals, objectives, and needs in the use of block grant funds for the previous fiscal year as identified in the previous year's pre-expenditure report.

Section 2006 of the Social Security Act as amended further requires that each State's SSBG post-expenditure report is to provide an accurate description of activities carried out with funds made available (or transferred for use) under Title XX so as "to secure a complete record of the purposes for which funds were spent" in a manner consistent with the pre-expenditure report. Section 607 of the Family Welfare Reform Act of 1988 amended Section 2006 to add additional specifications for the contents of SSBG post-expenditure reports and changed the frequency for reporting from biennially to annually.

The annual reports for services funded by the Social Services Block Grant for Fiscal Years 2009 and 2010 follow on the next few pages. The spreadsheets list the following: the type of service which was provided; the number of clients (adults and children) who received the service; the amount of the expenditure; and whether the service was provided by public or private means.

**Part A. Expenditures and Provision Method**

OMB NO.: 0970-0234

|   |                                      |                                      |
|---|--------------------------------------|--------------------------------------|
| STATE: Louisiana                              | FISCAL YEAR: 2010                    | EXPIRATION DATE: 07/31/2011          |
| Contact Person: Bridget S. Clark              | Phone Number: 225.342.3526           | REPORT PERIOD: 07/01/2009-06/30/2010 |
| Title: Child Welfare Specialist               | E-Mail Address: bridget.clark@la.gov |                                      |
| Agency: Dept. of Children and Family Services | Submission Date: 3/31/2011           |                                      |

| Service Supported with SSBG Expenditures                     | SSBG Expenditures |                              | Expenditures of All Other Federal, State and Local funds** | Total Expenditures | Provision Method |         |
|--|-------------------|------------------------------|--|--------------------|------------------|---------|
|  | SSBG Allocation   | Funds transferred into SSBG* |  |                    | Public           | Private |
| 1 Adoption Services  |                   |                              |  |                    |                  |         |
| 2 Case Management  | 2,052,170         | 1,511,543                    | 34,546,617   | 38,110,330         | x                | x       |
| 3 Congregate Meals   |                   |                              |  |                    |                  |         |
| 4 Counseling Services  |                   |                              |  |                    |                  |         |
| 5 Day Care--Adults   |                   |                              |  |                    |                  |         |
| 6 Day Care--Children   |                   |                              |  |                    |                  |         |
| 7 Education and Training Services                            |                   |                              |  |                    |                  |         |
| 8 Employment Services  |                   |                              |  |                    |                  |         |
| 9 Family Planning Services                                   |                   |                              |  |                    |                  |         |
| 10 Foster Care Services--Adults                              |                   |                              |  |                    |                  |         |
| 11 Foster Care Services--Children                            | 11,286,936        | 8,318,707                    | 109,308,679  | 128,914,322        | x                |         |
| 12 Health-Related Services                                   |                   |                              |  |                    |                  |         |
| 13 Home-Based Services                                       |                   |                              |  |                    |                  |         |
| 14 Home-Delivered Meals                                      |                   |                              |  |                    |                  |         |
| 15 Housing Services  |                   |                              |  |                    |                  |         |
| 16 Independent/Transitional Living Services                  | 41,426            |                              | 1,945,915  | 1,987,341          | x                | x       |
| 17 Information & Referral                                    |                   |                              |  |                    |                  |         |
| 18 Legal Services  |                   |                              |  |                    |                  |         |
| 19 Pregnancy & Parenting                                     |                   |                              |  |                    |                  |         |
| 20 Prevention & Intervention                                 | 2,094,051         | 1,542,878                    | 25,073,457   | 28,710,386         | x                | x       |
| 21 Protective Services--Adults                               |                   |                              |  |                    |                  |         |
| 22 Protective Services--Children                             | 4,773,872         | 3,548,320                    | 27,179,168   | 35,501,360         | x                |         |
| 23 Recreation Services                                       |                   |                              |  |                    |                  |         |
| 24 Residential Treatment                                     |                   |                              |  |                    |                  |         |
| 25 Special Services--Disabled                                |                   |                              |  |                    |                  |         |
| 26 Special Services--Youth at Risk                           |                   |                              |  |                    |                  |         |
| 27 Substance Abuse Services                                  |                   |                              |  |                    |                  |         |
| 28 Transportation  |                   |                              |  |                    |                  |         |
| 29 Other Services***   |                   |                              |  |                    |                  |         |
| 30 SUM OF EXPENDITURES FOR SERVICES                          | 20,248,456        | 14,921,448                   | 198,053,835  | 233,223,739        |                  |         |
| 31 Administrative Costs                                      | 2,053,265         | 1,475,748                    |  |                    |                  |         |
| 32 SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS | 22,301,721        | 16,397,196                   |  |                    |                  |         |

From which block grant(s) were these funds transferred? TANF

Please list the sources of these funds: Title IV-E, Chafee Foster Care Independent Living, State General Funds, Childrens Justice Act, CAPTA, Title IV-B Part I & II, CCDBG, SSI, SSA, Community Based Family Resource, ETV & TANF

Please list other services:

**Part B. Recipients**

OMB NO.: 0970-0234  
 EXPIRATION DATE: 07/31/2011

|                   |
|-------------------|
| STATE: Louisiana  |
| FISCAL YEAR: 2010 |

| Service Supported with Supplemental SSBG Expenditures | Children | Adults                        |                             |                       | Total Adults | Total  |
|---|----------|-------------------------------|-----------------------------|-----------------------|--------------|--------|
|   |          | Adults Age 59 Years & Younger | Adults Age 60 Years & Older | Adults of Unknown Age |              |        |
| 1 Adoption Services                                   | 5,962    |                               |                             |                       | -            | 5,962  |
| 2 Case Management                                     |          |                               |                             |                       | -            | -      |
| 3 Congregate Meals                                    |          |                               |                             |                       | -            | -      |
| 4 Counseling Services                                 |          |                               |                             |                       | -            | -      |
| 5 Day Care--Adults                                    |          |                               |                             |                       | -            | -      |
| 6 Day Care--Children                                  | 2,732    |                               |                             |                       | -            | 2,732  |
| 7 Education and Training Services                     |          |                               |                             |                       | -            | -      |
| 8 Employment Services                                 |          |                               |                             |                       | -            | -      |
| 9 Family Planning Services                            |          |                               |                             |                       | -            | -      |
| 10 Foster Care Services--Adults                       |          |                               |                             |                       | -            | -      |
| 11 Foster Care Services--Children                     | 7,939    |                               |                             |                       | -            | 7,939  |
| 12 Health-Related Services                            |          |                               |                             |                       | -            | -      |
| 13 Home-Based Services                                |          |                               |                             |                       | -            | -      |
| 14 Home-Delivered Meals                               |          |                               |                             |                       | -            | -      |
| 15 Housing Services                                   |          |                               |                             |                       | -            | -      |
| 16 Independent/Transitional Living Services           |          | 305                           |                             |                       | 305          | 305    |
| 17 Information & Referral                             |          |                               |                             |                       | -            | -      |
| 18 Legal Services                                     |          |                               |                             |                       | -            | -      |
| 19 Pregnancy & Parenting                              |          |                               |                             |                       | -            | -      |
| 20 Prevention & Intervention                          | 6,375    | 3,242                         | 171                         | -                     | 3,413        | 9,788  |
| 21 Protective Services--Adults                        |          |                               |                             |                       | -            | -      |
| 22 Protective Services--Children                      | 47,138   |                               |                             |                       | -            | 47,138 |
| 23 Recreation Services                                |          |                               |                             |                       | -            | -      |
| 24 Residential Treatment                              |          |                               |                             |                       | -            | -      |
| 25 Special Services--Disabled                         |          |                               |                             |                       | -            | -      |
| 26 Special Services--Youth at Risk                    |          |                               |                             |                       | -            | -      |
| 27 Substance Abuse Services                           |          |                               |                             |                       | -            | -      |
| 28 Transportation                                     |          |                               |                             |                       | -            | -      |
| 29 Other Services***                                  |          |                               |                             |                       | -            | -      |
| 30 SUM OF RECIPIENTS OF SERVICES                      | 70,146   | 3,547                         | 171                         | -                     | 3,718        | 73,864 |

|  |   |                              |
|--|---|------------------------------|
| STATE: Louisiana                           | FISCAL YEAR: 2009                       | Report Period:               |
| Contact Person: Debbie Johnson             | Phone Number: (225) 342-2766            | July 1, 2008 - June 30, 2009 |
| Title: Program Manager II SS               | E-Mail Address: Debbie.C.Johnson@la.gov |                              |
| Agency: DSS - Office of Community Services | Submission Date: April 28, 2010         |                              |

**PART A. EXPENDITURES AND PROVISION METHOD**

| Service Supported with SSBG Funds                         | SSBG Funds      |                              | Expenditures of All Other Federal, State and Local funds** | Total Expenditures | Provision Method |         |
|---|-----------------|------------------------------|--|--------------------|------------------|---------|
|   | SSBG Allocation | Funds transferred into SSBG* |  |                    | Public           | Private |
| 1 Adoption Services                                       | \$1,049,967     | \$1,511,543                  | \$34,944,122   | \$37,505,632       | X                | X       |
| 2 Case Management   |                 |                              |  |                    |                  |         |
| 3 Congregate Meals  |                 |                              |  |                    |                  |         |
| 4 Counseling Services                                     |                 |                              |  |                    |                  |         |
| 5 Day Care - Adults                                       |                 |                              |  |                    |                  |         |
| 6 Day Care - Children                                     |                 |                              | \$4,203,193  | \$4,203,193        | X                |         |
| 7 Education and Training Services                         |                 |                              |  |                    |                  |         |
| 8 Employment Services                                     |                 |                              |  |                    |                  |         |
| 9 Family Planning Services                                |                 |                              |  |                    |                  |         |
| 10 Foster Care Svcs. - Adults                             |                 |                              |  |                    |                  |         |
| 11 Foster Care Svcs. - Children                           | \$13,749,140    | \$8,318,707                  | \$113,419,354  | \$135,487,201      | X                |         |
| 12 Health Related Services                                |                 |                              |  |                    |                  |         |
| 13 Home Based Services                                    |                 |                              |  |                    |                  |         |
| 14 Home Delivered Meals                                   |                 |                              |  |                    |                  |         |
| 15 Housing Services                                       |                 |                              |  |                    |                  |         |
| 16 Indep./Trans. Living Svcs.                             | \$35,481        |                              | \$1,968,017  | \$2,003,498        | X                | X       |
| 17 Info. & Referral Services                              |                 |                              |  |                    |                  |         |
| 18 Legal Services   |                 |                              |  |                    |                  |         |
| 19 Pregnancy & Parenting                                  |                 |                              |  |                    |                  |         |
| 20 Prevention/Intervention                                | \$2,058,186     | \$1,542,878                  | \$19,394,675   | \$22,995,739       | X                | X       |
| 21 Protective Svcs. - Adults                              |                 |                              |  |                    |                  |         |
| 22 Protective Svcs. - Children                            | \$450,603       | \$3,548,320                  | \$27,887,517   | \$31,886,440       | X                |         |
| 23 Recreation Services                                    |                 |                              |  |                    |                  |         |
| 24 Residential Treatment                                  |                 |                              |  |                    |                  |         |
| 25 Special Services - Disabled                            |                 |                              |  |                    |                  |         |
| 26 Special Services - Youth at Risk                       |                 |                              |  |                    |                  |         |
| 27 Substance Abuse Services                               |                 |                              |  |                    |                  |         |
| 28 Transportation   |                 |                              |  |                    |                  |         |
| 29 Other Services   |                 |                              |  |                    |                  |         |
| 30 SUM OF EXPENDITURES FOR SERVICE                        | \$17,343,377    | \$14,921,448                 | \$201,816,878  | \$234,081,703      |                  |         |
| 31 Administrative Cost                                    | \$846,989       | \$1,475,748                  | \$14,400,048   | \$16,722,785       |                  |         |
| SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS | \$18,190,366    | \$16,397,196                 | \$216,216,926  | \$250,804,488      |                  |         |

\*From which block grant(s) were these funds transferred? TANF

\*\*Please list the sources of these funds: Title IV-E, Chafee Foster Care Independent Living, State General Funds, Children's Justice Act, CAPTA, Title IV-B Part I and II, CCDBG, SSI, SSA, Community Based Family Resource, Educational & Training Vouchers, TANF

\*\*\* Please list other services:

|                   |
|-------------------|
| State: Louisiana  |
| Fiscal Year: 2009 |

**PART B. RECIPIENTS**

| Service Supported with SSBG Funds   | Children      | Adults 59<br>Years &<br>Younger | Adults 60<br>Years &<br>Older | Adults of<br>Unknown<br>Age | Total         |
|-------------------------------------|---------------|---------------------------------|-------------------------------|-----------------------------|---------------|
| 1 Adoption Services                 | 5,760         |                                 |                               |                             | 5,760         |
| 2 Case Management                   |               |                                 |                               |                             | 0             |
| 3 Congregate Meals                  |               |                                 |                               |                             | 0             |
| 4 Counseling Services               |               |                                 |                               |                             | 0             |
| 5 Day Care - Adults                 |               |                                 |                               |                             | 0             |
| 6 Day Care - Children               | 2,823         |                                 |                               |                             | 2,823         |
| 7 Educ./Training Services           |               |                                 |                               |                             | 0             |
| 8 Employment Services               |               |                                 |                               |                             | 0             |
| 9 Family Planning Services          |               |                                 |                               |                             | 0             |
| 10 Foster Care Svcs. - Adults       |               |                                 |                               |                             | 0             |
| 11 Foster Care Svcs. - Children     | 8,165         |                                 |                               |                             | 8,165         |
| 12 Health Related Services          |               |                                 |                               |                             | 0             |
| 13 Home Based Services              |               |                                 |                               |                             | 0             |
| 14 Home Delivered Meals             |               |                                 |                               |                             | 0             |
| 15 Housing Services                 |               |                                 |                               |                             | 0             |
| 16 Indep./Trans. Living Svcs.       |               | 347                             |                               |                             | 347           |
| 17 Info. & Referral Services        |               |                                 |                               |                             | 0             |
| 18 Legal Services                   |               |                                 |                               |                             | 0             |
| 19 Pregnancy & Parenting            |               |                                 |                               |                             | 0             |
| 20 Prevention/Intervention          | 4,582         | 101                             |                               | 3,191                       | 7,874         |
| 21 Protective Svcs. - Adults        |               |                                 |                               |                             | 0             |
| 22 Protective Svcs. - Children      | 45,150        |                                 |                               |                             | 45,150        |
| 23 Recreation Services              |               |                                 |                               |                             | 0             |
| 24 Residential Treatment            |               |                                 |                               |                             | 0             |
| 25 Spec. Svcs. - Youth at Risk      |               |                                 |                               |                             | 0             |
| 26 Special Svcs. - Disabled         |               |                                 |                               |                             | 0             |
| 27 Substance Abuse Services         |               |                                 |                               |                             | 0             |
| 28 Transportation                   |               |                                 |                               |                             | 0             |
| 29 Other Services                   |               |                                 |                               |                             | 0             |
| <b>TOTAL RECIPIENTS OF SERVICES</b> | <b>66,480</b> | <b>448</b>                      | <b>0</b>                      | <b>3,191</b>                | <b>70,119</b> |

## CHAPTER VI

### **PUBLIC REVIEW PROCESS**

Notice of the public hearing and the availability of the SSBG Intended Use Plan were made available for public review on the DCFS website at <http://www.dcf.state.la.us> beginning April 4, 2011 through May 25, 2011. Notice of the public hearing was also published in the Potpourri section of the Louisiana Register on April 20, 2011. All interested persons were afforded an opportunity to submit written comments on the proposed plan to the Child Welfare Administrator of the DCFS, P.O. Box 3318, Baton Rouge, LA 70821. Additionally, copies for public review were available at DCFS State Office, 627 North 4<sup>th</sup> Street, Baton Rouge, LA between the hours of 8:30 a.m. and 4:00 p.m. on weekdays. When requested, copies were also mailed to those individuals who telephoned or wrote DCFS requesting a copy.

The public hearing was held on Wednesday, May 25, 2011 at 10:00 a.m. at the Department of Children and Family Services located at 627 North 4<sup>th</sup> Street, Room 1-129, Baton Rouge, Louisiana 70802.

**PUBLIC NOTICE**  
**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

The Department of Children and Family Services (DCFS) announces opportunities for public review of the state's pre-expenditure report on intended uses of Social Services Block Grant (SSBG) funds for the state fiscal year (SFY) beginning July 1, 2011, and ending June 30, 2012. The proposed SFY 2011 – 2012 SSBG Intended Use Report has been developed in compliance with the requirements of Section 2004 of the Social Security Act (SSA), as amended and includes information on the types of activities to be supported and the categories or characteristics of individuals to be served through use of the state's allocation of SSBG funds. Section 2004 of the SSA further requires that the SSBG pre-expenditure report shall be "made public within the state in such manner as to facilitate comment by any person." The DCFS, as the designated state services agency, will continue to administer programs funded under the SSBG in accordance with applicable statutory requirements and federal regulations. The DCFS, Child Welfare Section (CWS) will be responsible for provision of social services, by direct delivery and vendor purchase, through use of SFY 2011 – 2012 SSBG expenditures for adoption, child protection, daycare for children, family services, and foster care/residential care services.

Additionally, separate and apart from the traditional SSBG funding priorities, this Intended Use Report describes the expenditure and exhaustion of the Supplemental Appropriations funds for disaster relief as of September 30, 2010. These were federal funds from the Department of Defense Act (HR 2638) for states most severely affected and for expenses related to the consequences of disasters in the calendar year 2008. The use of supplemental funds were previously addressed in a public hearing held May 1, 2009 with funding allocated to the sources named in this document.

Louisiana, through DCFS/CWS, will utilize its allotted funds to provide comprehensive social services on behalf of children and families in fulfillment of legislative mandates for child protection and child welfare programs. These mandated services, and certain other essential social services, are provided without regard to income (WRI) to individuals in need. Individuals to be served also include low-income persons as defined in the Intended Use Report who meet eligibility criteria for services provided through SSBG funding.

Services designated for provision through SSBG funding for SFY 2011 – 2012 are:

- A. Adoption (pre-placement to termination of parental rights).
- B. Child protection (investigation of child abuse/neglect reports, assessment, evaluation, social work intervention, shelter care, counseling, referrals).
- C. Daycare for children (direct care for portion of the 24-hour day as follow-up to investigations of child abuse/neglect).
- D. Family services (social work intervention subsequent to validation of a report of child abuse/neglect, counseling to high risk groups).
- E. Foster care/residential care services (foster, residential care, and treatment on a 24-hour basis).

Definitions for the proposed services are set forth in the Intended Use Report.

Persons eligible for SSBG funded services include:

- A. Persons WRI, who are in need of adoption services, child protection, family services, and foster care/residential habilitation services.
- B. Individuals WRI who are recipients of Title IV-E adoption assistance.
- C. Recipients of Supplemental Security Income and recipients of Temporary Assistance for Needy Families (TANF) and those persons whose needs were taken into account in determining the needs of TANF recipients.
- D. Low-income persons (income eligible) whose gross monthly income is not more than 125% of the poverty level. A family of four (4) with gross monthly income of not more than \$2328 would qualify as income eligible for services.
- E. Persons receiving Title XIX (Medicaid) benefits and certain Medicaid applicants identified in the proposed plan as group eligibles.

Post expenditure reports for the SSBG program for SFY 2008 - 2009 and SFY 2009 - 2010 are included in the previous year's SSBG Final Intended Use Report for SFY 2010 – 2011.

Free copies are available by telephone request to (225) 342-3526 or by writing to the Administrator, Child Welfare Section, P O Box 3318, Baton Rouge, LA 70821.

The report is available for public review online at: <http://www.dss.state.la.us/index.cfm?md=pagebuilder&tmp=home&pid=131>, then select the 2011 SSBG link. Inquiries and comments on the plan may be submitted in writing to the DCFS, Attention Administrator, P O Box 3318, Baton Rouge, LA 70821. The deadline for receipt of written comments is May 25, 2011 at 4:00 p.m.

All interested persons will have the opportunity to provide comments and/or recommendations on the plan, orally or in writing, at a public hearing scheduled for May 25, 2011 at 10:00 a.m. in Room 1-129 of the Iberville Building located at 627 North 4<sup>th</sup> Street, Baton Rouge.

Individuals with disabilities who require special services should contact the Bureau of Appeals at least seven working days in advance of the hearing. For assistance, call (225) 342-4120 (Voice and TDD).

Ruth Johnson  
Secretary

**SOCIAL SERVICES BLOCK GRANT  
PUBLIC HEARING**

**Insert Minutes**

**APPENDIX A  
EXPENDITURE OF  
EMERGENCY DISASTER RELIEF FUNDS**

**ELIGIBLE AGENCIES AND TARGET SERVICE AREAS**

The Consolidated Security, Disaster Assistance, and Continuing Appropriations Act, HR 2638 Public Law 110-329, was passed on September 30, 2008, allocating \$600 million to states for recovery from disasters that occurred in 2008 as well as the hurricanes of 2005. The Louisiana Department of Children and Family Service (DCFS) (formerly Louisiana Department of Social Services) was designated by the Department of Health and Human Services, Administration for Children and Families as the administering agency for the state of Louisiana.

In February 2009 and June 2010, the Department submitted the action plans on behalf of the state on the types of activities that were to be supported and the categories or characteristics of individuals to be served through use of the state's \$129,737,880 allocation of supplemental Social Services Block Grant (SSBG) funds. The information on the following pages summarizes use of the funding in three areas: Child and Family Services, Health Systems Delivery, and Housing.

**CHILD AND FAMILY SERVICES-DCFS CLOSING NARRATIVE**

**Foster Care, Adoption, Prevention, Intervention and Protective Services **\$28,370,445****

Protecting children from harm and securing their permanency and well-being is a core function of DCFS. It is well documented that post-disaster stress brings about an increase in abuse and neglect and the state saw an increase in the incidence of child fatalities, particularly those related to the parents' substance abuse. DCFS used funds to provide services to prevent child fatalities; to prevent an increase in out-of-home placements; to stabilize foster care/adoptive placements, to facilitate reunification and to prevent disruptions by providing services such as in-home family services, respite care, counseling and parenting classes. DCFS also provided services such as anger management and mental health counseling. Funds were also used to provide for independence programs for youth aging out of foster care that will have greater needs for transitional assistance than is typically provided.

Expenses incurred were related to providing services to children and families in impacted areas and enhancing service delivery. Additionally, funds were used to provide for independence programs for youth aging out of foster care with a greater need for transitional assistance than is typically identified. Funds were used to assist youth with housing and high school graduation expenses through the Young Adult Program. A youth advocate was also available to help ongoing, long term policy formation and to help with assessment of youth issues.

**Crisis Intervention and Workforce Development **\$2,000,000****

Due to the complex issues facing the citizen's of Louisiana in relation to the disasters experienced in 2005 and 2008, DCFS needed to address issues of child welfare staff turnover and retention, to enhance staff skills/levels of competence and to expand service delivery capacity in the areas that saw the greatest impact from the disasters. Individuals who have been exposed to severe trauma often experience an increase in dependence on drugs and/or alcohol, an increase in mental health issues such as PTSD, and an increase in the need for intensive case management services and direct emergency assistance. The Department faced these issues in the families and children they work with as well as among staff. These conditions and circumstances can compromise a worker's

emotional and physical ability to perform child welfare work and subsequently contribute to increased staff turnover.

The Department utilized funding to develop and maintain a competent and efficient workforce to increase quality prevention and intervention services to children and families in all program areas using the following strategies:

1. Intensive Assistance Teams: Teams were developed to provide support, consultation, specialized training and management assistance to staff for a specified period of time. Assistance Teams were deployed to areas along and south of the Interstate 10 corridor since they were hardest hit by Hurricanes Katrina, Rita, Gustav and Ike.

2. Training: The Department is working to maintain and improve service delivery to children and families by addressing the issues of staff turnover and retention, capacity building and skills development through a number of efforts. One of which is the development of a training consortium in which colleges and universities work collaboratively with each other and the state child welfare agency to provide comprehensive and coordinated training for all child welfare staff (from pre-employment through supervision and management training) and foster/adoptive parents. Other workforce development initiatives include the Child Welfare Professional Coaching Program and the Louisiana Child Welfare Comprehensive Workforce Project (LCWCWP). The coaching program seeks to enhance the specialized child welfare coach/mentor program utilizing the skills and knowledge of experienced supervisors/managers for the benefit of new supervisors. The LCWCWP was developed to improve safety, permanency, and well-being outcomes for children and youth by building the capacity of Louisiana's child welfare professionals and by improving the systems in the state that recruit, train, supervise, manage, and retain them. Additionally, the Department worked to map workflow processes and case ratios of staff to address unique needs of various geographic areas.

The Department utilized funds to develop and maintain a competent and efficient workforce to increase quality prevention and intervention services to children and families in all program areas. Several initiatives were completed or remain underway. They include the clinical supervision training project, the coaching/mentoring program, leadership development, intermediate management training, related staff expenses, the upgrade of training equipment and the development of a lead university contract/university partnership. Additionally, DCFS is working towards the development of centralized intake, implemented of Structured Decision Making (SDM) and consultation, and peer to peer intensive assistance teams. Webinars have been conducted on Alternative Response Family Assessments (ARFA).

**Child Residential and Foster Care **\$1,628,253****

Each year DCFS investigates nearly 20,000 cases of potential abuse or neglect. Of those cases, approximately 4,699 children are removed from their homes and are in foster care placements today. During the storms, foster families evacuated with their foster children, creating unexpected financial burden on those foster families. In addition, these foster families experienced personal damage to their homes as a result of the storms. This resulted in a reduction of available foster home placements and additional placements in child residential facilities. DCFS licenses 38 residential care providers operating 67 programs statewide. During the storms of 2008, 445 children were placed in residential care in Louisiana and for Hurricane Gustav all facilities (52%) along and below the Interstate 10 corridor were required to evacuate. As a result, youth were disrupted from their

placements and forced to evacuate with their caregivers to ensure their safety and well-being. Residential providers also incurred travel and lodging expenses to ensure the safety of children in their care and many were faced with damages to their facilities and furnishings. In some instances, youth's personal property was damaged as well.

Children and youth in residential care are much more likely to be highly traumatized and troubled having experienced multiple prior placements, long stays in foster care and lack of a permanent home before entering residential care. Children and youth in residential programs often come into care experiencing physical, sexual, and emotional trauma. When traumatic events occur, such as those with the storms of 2005 and 2008, youth experience additional traumatization further complicating their pre-existing symptoms and treatment.

DCFS believes a successful treatment milieu must incorporate trauma informed techniques within a youth development approach; provide a safe, secure and accessible physical environment; provide a predictable, structured routine; and support the concept of self-management by providing opportunities for the young person to learn and practice skills that eventually eliminate the need for external behavioral interventions. What continues to be needed to address the multifaceted needs of children in residential treatment programs is a comprehensive approach to treatment in which permanency planning, case management, verbal therapies, special education, medical intervention, life skills training, real life work experience are provided.

To provide this kind of multidisciplinary planning and treatment, residential treatment programs must employ trained staffs who form a collaborative of specialists with varied skills and expertise. They must also be appropriately screened, trained, and supervised so that they provide youth with the structure, support, and guidance they need and they must understand and share the common goal of achieving successful outcomes for the child and family both during and after placement. Providers and staff must also place importance on the transitional services that assist young people leaving care, their future caregivers and prepare youth for independent living.

It is critical to the care of these youth that out of home placements are safe, secure, properly equipped and adaptable to meet identified needs; therefore, DCFS used supplemental funds for repairs and modifications to both foster homes and residential facilities allowing facilities to fully resume operations. In addition, DCFS engaged in capacity building with staff and residential providers/staff to reduce inappropriate institutional care, to prevent abuse/neglect and to meet the needs of these children and youth. Training ensured that youth had access to the appropriate clinical services, case management, family services, educational and vocation services, recreational services, behavior support and behavior management, health, and nutritional services.

The Department, through collaboration with the provider group, Louisiana Association of Child Care Administrators (LACCA), developed and implemented professional level training and staff development for child residential provider management and direct care staff.

- The Department provided a one year sponsorship into the LACCA for of all Residential Providers
- Four professional conferences for provider staff and management which included trainings and presentations by nationally recognized speakers in the field of child welfare and residential care.
- Implemented a “Youth Worker Certification Program” for direct care residential staff; Approximately 200 residential direct care staff received certification through this program.

The Department contracted for nationally recognized training through the National Association of Regulatory Administrators (NARA) for all licensing staff in an effort to increase consistency in regulatory functions and enforcement strategies for non-compliant providers. The Licensing Section established a caseload model for licensing specialists that is in line with national best practices, and promotes provider compliance and consistency in the Department's regulatory processes. The Department also collaborated with the provider group, LACCA, in development and implementation of professional level training and staff development for child residential provider management and direct care staff.

**Coordinated care management for at-risk children** **2,000,000**

Implementation of case management post-hurricanes Katrina and Rita were hampered by a lack of readily available social and health care services identified in case management plans. After Hurricane's Katrina and Rita, many organizations were contracted to provide case management, but no service providers were contractually obligated to provide the services identified by the case management process. As a result, state supported services such as Medicaid Enrollment, Food Stamp, etc. were not necessarily organized to seamlessly integrate with external case management process.

The state contracted with entities to implement a focused coordinated care management program for children at highest risk of social, behavioral or medical harm in select hurricane affected areas (i.e. medically fragile children, children in foster care, children with chronic disease, and others). The community-based coordinated care provider was charged with identifying children at high-risk in their communities; assessing their medical, dental, social and behavioral needs within the context of their family and social support system and assembling a documented care coordination plan; and ensuring the provision of the necessary individual and family medical, dental, social and behavioral health services required under the case management plan. In addition, the state provided support services dedicated to support this effort and began reengineering focus areas to support coordinated care management model.

Direct cost and administration expenditures included a contract with Mercer Government Human Services to assist in development of a Medicaid Waiver or waivers for a Coordinated System of Care (CSOS). There have been no services to children as the service array has not yet been determined and the CSOS has not yet been developed or implemented.

**Administrative Management** **\$287,880**

The Department used funds for additional resources for administrative management of SSBG Recovery funds. As with the funding received from the hurricanes of 2005, the development of agreements (contracts, interagency agreements, memoranda of understanding), exchanges of vital information, budgetary provisions, accounting and payment/revenue management services, etc. required additional manpower. Further, due to the emergency nature of the projects, heavy administrative oversight and project monitoring was needed to assure adherence with all state and federal requirements. Staffing and contractor services acquired to oversee/monitor SSBG Recovery were needed in order to ensure funding streams were segregated and the highest standards of financial management were supported.

|   |                     |
|---|---------------------|
| <b>TOTAL EXPENDED FOR DEPARTMENT OF CHILD AND FAMILY SERVICES</b> | <b>\$32,446,913</b> |
|---|---------------------|

**HEALTH DELIVERY SYSTEM/ DHH CLOSING NARRATIVE **\$95,290,967****

**Program Description/Statement of Work/Performance Indicators**

This section identifies the SSBG funded health service programs that were made available with the \$95,290,967 allocated to the Department of Health and Hospitals through a Memorandum of Understanding (MOU) with DCFS (formerly DSS). The program descriptions include identification of the lead Department of Health and Hospitals implementation program office and total funding allocated to that office. This section also identifies the purpose, services provided, target populations, collaboration with other government entities or organizations where applicable, and benchmarks and measurable outcomes associated with the SSBG funded health service programs.

**DHH – Bureau of Health Services Financing **\$507,769****

**Coordinated System of Care Management for At-Risk Children –**

Mercer provided actuarial services to help identify expenditures for behavioral health services that could be more efficiently and effectively used in a coordinated delivery model to better serve at-risk children. Implementation of case management post-hurricanes Katrina and Rita has been hampered by a lack of readily available social and health care services identified in case management plans. After Hurricane’s Katrina and Rita, while many organizations were contracted to provide case management, no service providers were contractually obligated to provide the services identified by the case management process, and state supported services such as Medicaid enrollment, food stamp, etc., were not organized to seamlessly integrate with an external case management process. DHH contracted with an actuarial firm to do a thorough assessment of funding sources available to better coordinate care management for children at highest risk of social, behavior or medical harm in select hurricane affected areas demonstrating the highest unmet need. The target population was medically fragile children, children in foster care and children with chronic disease. Other state provided support services were dedicated to support this effort and were reengineered in the focus areas to support coordinated care management model.

**DHH – Bureau of Primary Care and Rural Health **\$1,729,737****

**Community Clinic Stabilization** - Federal Qualified Health Centers (FQHCs and RHCs) and Rural Health Clinics in hurricane affected areas continue to experience increased case volumes of uninsured patients resulting from disruption and displacement of health care services, loss of health benefits due to hurricane related unemployment or job changes and increased demand for hurricane related behavioral health. Many of these safety-net clinics suffered significant business interruption, damage and increased use as a result of Hurricane Gustav and Ike. DHH reimbursed this important access point for documented losses due to the storm which allowed them to preserve their ability to deliver services to the uninsured. DHH monitored and reported on the number of FQHCS and RHCs served by this SSBG funded program.

**Primary Care, Dental and Behavioral Health Workforce** - In response to Hurricane Katrina the federal government awarded \$50 million dollars to the Greater New Orleans Health Service Corps to “enhance the professional health care workforce supply in the Greater New Orleans Area”. While this program has successfully improved the workforce situation in Greater New Orleans, the cumulative effects of Hurricane’s Rita, Gustav and Ike exacerbate the longstanding shortage

experienced by other coastal parishes in Regions 3, 4 and 5 of the state. The U.S. Health Resources and Services Administration (HRSA) identifies shortages of at least 76 primary care physicians, 44 dentists and 32 mental health professionals in these three regions. Practices and hospitals which invested *new* capacity to serve the uninsured and Medicaid population in these parishes were eligible for \$15,000 in quarterly income guarantees per new primary care, dental and behavioral health providers recruited to these regions. DHH monitored and reported on the number of sub-grantees served by this SSBG funded program.

**DHH – Office of Mental Health**

**\$69,303,461**

**Mental Health Services for Adults** - A broad continuum of mental health services for adults are crucial for stabilization of a population that was traumatized in 2008 after not yet fully recovered from the devastation of the hurricanes of 2005. Services in this program are geared towards appropriate diagnosis and treatment of adult mental health disorders include offering mobile crisis teams, clinical mental health assessments, assertive community treatment services, crisis services that divert people from inpatient psychiatric hospitals and emergency rooms to more appropriate care settings, rental assistance and housing support services and teaching skills needed to live more independently and stable in the community. DHH monitored and reported on the number of adults served by this SSBG funded program

**Mental Health Services for Children** - Early diagnosis and treatment options for children are vital tools for ensuring that children already suffering from the consequences of the 2005 hurricanes can be identified and treated in the most appropriate setting. Services for children in this program include school-based services in select parishes to identify children at risk of mental health issues due to hurricane disasters, personal, family or other catastrophic events, on-site emergency treatment planning and intervention services for children and their families, acute inpatient services for children with no funding source for such services and violence prevention programs. DHH monitored and reported on the number of children served by this SSBG funded program

**Mental Health Inpatient Services** - Southeast Louisiana State Hospital and Eastern Louisiana State Hospital are state operated inpatient mental health facilities that serve the state's most fragile mental health patients. These facilities serve both adults and children and offer several specialty and acute care programs and services. Services in this program made available non-Medicaid funded intermediate inpatient services when other forms of inpatient services were not appropriate. DHH monitored and reported on the number of children and adults served by this SSBG funded program.

**DHH – Office for Addictive Disorders**

**\$9,500,000**

**Substance Abuse Treatment and Prevention for Adults** - Disasters and catastrophic events such as the hurricanes of the past few years can exacerbate a substance abuse problem in all levels of society, from those who may otherwise not turn to substances, to those who are in a state of recovery, to those who are dually diagnosed with substance abuse and mental health disorders. Identification, diagnosis, and appropriate treatment are crucial in managing this population. Services for adults with substance abuse disorders in this program included supporting 40 medically supported detoxification beds, 40 inpatient treatment beds and providing Access to Recovery vouchers for multiple levels of addiction treatment and recovery support services such as transportation, job skills and child care. DHH monitored and reported on the number of adults served by this SSBG funded program.

**DHH – Office for Citizens with Developmental Disabilities **\$14,250,000****

**Developmental Disability Services for Children** - Families of children with severe or profound developmental disabilities need supports and services to ensure that their children can remain with them and avoid unnecessary institutionalization. The stress on a family to care for a developmentally disabled child is compounded after a hurricane or other natural disaster. Services in this program to aid families through diagnosis and treatment of developmentally disabled children included Early Steps for infants to toddlers three years of age and distribution of a monthly cash stipend to families with children less than 18 years of age to offset extraordinary costs. DHH monitored and reported on the number of children served by this SSBG funded program.

**Developmental Disability Services for Adults -**

Many adults with developmental disabilities strive to be independent and reside in the community as opposed to being institutionalized. The threat of institutionalization after the devastation of a hurricane can be magnified and compounded by many external factors. Services in this program to assist adults with developmental disabilities included individual and family support services, vocational and related habilitative needs, guardianship program, preventive dentistry, resource centers and the continued transition of individuals from the Metropolitan Developmental Center. DHH monitored and reported on the number of adults served by this SSBG funded program.

|   |                     |
|---|---------------------|
| <b>TOTAL EXPENDITURES FOR HEALTH DELIVERY SYSTEM<br/>(DEPARTMENT OF HEALTH AND HOSPITALS)</b> | <b>\$95,290,967</b> |
|---|---------------------|

**HOUSING -LRA CLOSING NARRATIVE**

**Transition to Permanent Affordable Housing **\$2,000,000****

In 2009, despite tremendous citizen resiliency, over 20,000 families in Louisiana continued to rely on temporary housing assistance (either FEMA trailers or DHAP rental subsidies) following the devastation caused by hurricanes Katrina and Rita, with several thousand more still displaced by hurricanes Gustav and Ike. As federal funding for temporary housing began to disappear, the Louisiana Recovery Authority sought SSBG Supplemental Funds to assist those families requiring additional support as they moved forward in their recovery towards self-sufficiency. In addition to other uses, the LRA invested these funds totaling \$2,000,000 to assist those families that required additional support as they moved forward in their recovery through targeted needs assessments of families still residing in FEMA trailers, extended case management services for families coming out of DHAP-Katrina, and the provision of direct housing assistance. These resources were targeted towards Louisiana households still recovering from the hurricanes of 2005 and 2008, with a particular focus on ensuring housing stability. Through these resources and programs, 12,809 Louisiana families were offered additional services.

|  |                    |
|--|--------------------|
| <b>TOTAL EXPENDITURES FOR HOUSING<br/>(LOUISIANA RECOVERY AUTHORITY)</b> | <b>\$2,000,000</b> |
|--|--------------------|

**SUMMARY OF ACTUAL EXPENDITURES**

| <b>FUNDING RECIPIENT</b>                      | <b>SERVICE CATEGORY</b>   | <b>TOTAL PROPOSED FUNDING</b> | <b>TOTAL EXPENDITURES</b> |
|---|---------------------------|-------------------------------|---------------------------|
| DCFS (formerly Department of Social Services) | Child and Family Services | \$32,987,880                  | \$32,446,913              |
| Department of Health and Hospitals            | Health Delivery Services  | \$96,750,000                  | \$95,290,967              |
| Louisiana Recovery Authority                  | Housing                   | \$2,000,000                   | \$2,000,000               |
| <b>TOTAL</b>                                  |                           |                               | <b>\$129,737,880</b>      |

**Part A. Expenditures and Provision Method**

OMB NO.: 0970-0234

EXPIRATION DATE: 07/31/2011

|   |                                      |                                      |
|---|--------------------------------------|--------------------------------------|
| STATE: Louisiana                              | FISCAL YEAR: 2010                    | REPORT PERIOD: 07/01/2009-09/30/2010 |
| Contact Person: Bridgete S. Clark             | Phone Number: 225-342-3526           |                                      |
| Title: Child Welfare Specialists              | E-Mail Address: bridget.clark@la.gov |                                      |
| Agency: Dept. of Children and Family Services | Submission Date: 03/31/11            |                                      |

| Service Supported with Supplemental SSBG Expenditures        | SSBG Expenditures            |                              | Expenditures of All Other Federal, State and Local funds** | Total Expenditures | Provision Method |         |
|--|------------------------------|------------------------------|--|--------------------|------------------|---------|
|  | Supplemental SSBG Allocation | Funds transferred into SSBG* |  |                    | Public           | Private |
| 1 Adoption Services  | 1,612,145                    |                              |  | 1,612,145          | x                | x       |
| 2 Case Management  | 2,110,939                    |                              |  | 2,110,939          |                  |         |
| 3 Congregate Meals   |                              |                              |  |                    |                  |         |
| 4 Counseling Services  |                              |                              |  |                    |                  |         |
| 5 Day Care--Adults   |                              |                              |  |                    |                  |         |
| 6 Day Care--Children   |                              |                              |  |                    |                  |         |
| 7 Education and Training Services                            |                              |                              |  |                    |                  |         |
| 8 Employment Services  |                              |                              |  |                    |                  |         |
| 9 Family Planning Services                                   |                              |                              |  |                    |                  |         |
| 10 Foster Care Services--Adults                              |                              |                              |  |                    |                  |         |
| 11 Foster Care Services--Children                            | 14,059,606                   |                              |  | 14,059,606         | x                |         |
| 12 Health-Related Services                                   | 1,650,304                    |                              |  | 1,650,304          |                  |         |
| 13 Home-Based Services                                       |                              |                              |  |                    |                  |         |
| 14 Home-Delivered Meals                                      |                              |                              |  |                    |                  |         |
| 15 Housing Services  | 1,315,534                    |                              |  | 1,315,534          |                  |         |
| 16 Independent/Transitional Living Services                  | 884,303                      |                              |  | 884,303            | x                | x       |
| 17 Information & Referral                                    |                              |                              |  |                    |                  |         |
| 18 Legal Services  |                              |                              |  |                    |                  |         |
| 19 Pregnancy & Parenting                                     |                              |                              |  |                    |                  |         |
| 20 Prevention & Intervention                                 | 2,397,656                    |                              |  | 2,397,656          | x                | x       |
| 21 Protective Services--Adults                               |                              |                              |  |                    |                  |         |
| 22 Protective Services--Children                             | 2,156,170                    |                              |  | 2,156,170          | x                |         |
| 23 Recreation Services                                       |                              |                              |  |                    |                  |         |
| 24 Residential Treatment                                     |                              |                              |  |                    |                  |         |
| 25 Special Services--Disabled                                | 14,245,672                   |                              |  | 14,245,672         |                  |         |
| 26 Special Services--Youth at Risk                           |                              |                              |  |                    |                  |         |
| 27 Substance Abuse Services                                  | 9,497,185                    |                              |  | 9,497,185          |                  |         |
| 28 Transportation  |                              |                              |  |                    |                  |         |
| 29 Other Services*** (Mental Health)                         | 69,122,423                   |                              |  | 69,122,423         |                  |         |
| 30 SUM OF EXPENDITURES FOR SERVICES                          | 119,051,937                  | -                            |  | 119,051,937        |                  |         |
| 31 Administrative Costs                                      | 2,237,686                    |                              |  |                    |                  |         |
| 32 SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS | 121,289,623                  | -                            |  |                    |                  |         |

\* From which block grant(s) were these funds transferred?

\*\* Please list the sources of these funds:

\*\*\* Please list other services:

**Part B. Recipients**

OMB NO.: 0970-0234

EXPIRATION DATE: 07/31/2011

|                   |
|-------------------|
| STATE: Louisiana  |
| FISCAL YEAR: 2010 |

| Service Supported with Supplemental SSBG Expenditures | Children | Adults                        |                             |                       | Total Adults | Total   |
|---|----------|-------------------------------|-----------------------------|-----------------------|--------------|---------|
|   |          | Adults Age 59 Years & Younger | Adults Age 60 Years & Older | Adults of Unknown Age |              |         |
| 1 Adoption Services                                   | 11,737   |                               |                             |                       | -            | 11,737  |
| 2 Case Management                                     |          |                               |                             |                       | -            | -       |
| 3 Congregate Meals                                    |          |                               |                             |                       | -            | -       |
| 4 Counseling Services                                 |          |                               |                             |                       | -            | -       |
| 5 Day Care--Adults                                    |          |                               |                             |                       | -            | -       |
| 6 Day Care--Children                                  | 4,545    |                               |                             |                       | -            | 4,545   |
| 7 Education and Training Services                     |          |                               |                             |                       | -            | -       |
| 8 Employment Services                                 |          |                               |                             |                       | -            | -       |
| 9 Family Planning Services                            |          |                               |                             |                       | -            | -       |
| 10 Foster Care Services--Adults                       |          |                               |                             |                       | -            | -       |
| 11 Foster Care Services--Children                     | 11,626   |                               |                             |                       | -            | 11,626  |
| 12 Health-Related Services                            |          |                               |                             |                       | -            | -       |
| 13 Home-Based Services                                |          |                               |                             |                       | -            | -       |
| 14 Home-Delivered Meals                               |          |                               |                             |                       | -            | -       |
| 15 Housing Services                                   |          | 10,879                        | 1,206                       | 724                   | 12,809       | 12,809  |
| 16 Independent/Transitional Living Services           |          | 497                           |                             |                       | 497          | 497     |
| 17 Information & Referral                             |          |                               |                             |                       | -            | -       |
| 18 Legal Services                                     |          |                               |                             |                       | -            | -       |
| 19 Pregnancy & Parenting                              |          |                               |                             |                       | -            | -       |
| 20 Prevention & Intervention                          | 6,375    | 5,129                         | 171                         | -                     | 5,300        | 11,675  |
| 21 Protective Services--Adults                        |          |                               |                             |                       | -            | -       |
| 22 Protective Services--Children                      | 68,797   |                               |                             |                       | -            | 68,797  |
| 23 Recreation Services                                |          |                               |                             |                       | -            | -       |
| 24 Residential Treatment                              |          |                               |                             |                       | -            | -       |
| 25 Special Services--Disabled                         | 22,524   | 2,067                         |                             |                       | 2,067        | 24,591  |
| 26 Special Services--Youth at Risk                    |          |                               |                             |                       | -            | -       |
| 27 Substance Abuse Services                           |          | 7,120                         |                             |                       | 7,120        | 7,120   |
| 28 Transportation                                     |          |                               |                             |                       | -            | -       |
| 29 Other Services*** (Mental Health)                  | 3,794    | 16,218                        |                             |                       | 16,218       | 20,012  |
| 30 SUM OF RECIPIENTS OF SERVICES                      | 129,398  | 41,910                        | 1,377                       | 724                   | 44,011       | 173,409 |

|  |   |                              |
|--|---|------------------------------|
| STATE: Louisiana                           | FISCAL YEAR: 2009                       | Report Period:               |
| Contact Person:Debbie Johnson              | Phone Number: (225) 342-2766            | July 1, 2008 - June 30, 2009 |
| Title: Program Manager II SS               | E-Mail Address: Debbie.C.Johnson@la.gov |                              |
| Agency: DSS - Office of Community Services | Submission Date: April 28, 2010         |                              |

**PART A. EXPENDITURES AND PROVISION METHOD**

| Service Supported with Supplemental SSBG Funds               | Supplemental SSBG Funds      |                              | Expenditures of All Other Federal, State and Local funds** | Total Expenditures | Provision Method |         |
|--|------------------------------|------------------------------|--|--------------------|------------------|---------|
|  | Supplemental SSBG Allocation | Funds transferred into SSBG* |  |                    | Public           | Private |
| 1 Adoption Services  |                              |                              |  | \$0                |                  |         |
| 2 Case Management  | \$236,600                    |                              |  | \$236,600          | X                |         |
| 3 Congregate Meals   |                              |                              |  | \$0                |                  |         |
| 4 Counseling Services  | \$7,645,534                  |                              |  | \$7,645,534        | X                |         |
| 5 Day Care - Adults  |                              |                              |  | \$0                |                  |         |
| 6 Day Care - Children  |                              |                              |  | \$0                |                  |         |
| 7 Education and Training Services                            | \$1,873,020                  |                              |  | \$1,873,020        | X                | X       |
| 8 Employment Services  |                              |                              |  | \$0                |                  |         |
| 9 Family Planning Services                                   |                              |                              |  | \$0                |                  |         |
| 10 Foster Care Svcs. - Adults                                |                              |                              |  | \$0                |                  |         |
| 11 Foster Care Svcs. - Children                              |                              |                              |  | \$0                |                  |         |
| 12 Health Related Services                                   | 719,180                      |                              |  | 719,180            | X                |         |
| 13 Home Based Services                                       |                              |                              |  | \$0                |                  |         |
| 14 Home Delivered Meals                                      |                              |                              |  | \$0                |                  |         |
| 15 Housing Services  | \$1,830,617                  |                              |  | \$1,830,617        | X                |         |
| 16 Indep./Trans. Living Svcs.                                |                              |                              |  | \$0                |                  |         |
| 17 Info. & Referral Services                                 |                              |                              |  | \$0                |                  |         |
| 18 Legal Services  |                              |                              |  | \$0                |                  |         |
| 19 Pregnancy & Parenting                                     |                              |                              |  | \$0                |                  |         |
| 20 Prevention/Intervention                                   |                              |                              |  | \$0                |                  |         |
| 21 Protective Svcs. - Adults                                 |                              |                              |  | \$0                |                  |         |
| 22 Protective Svcs. - Children                               |                              |                              |  | \$0                |                  |         |
| 23 Recreation Services                                       |                              |                              |  | \$0                |                  |         |
| 24 Residential Treatment                                     |                              |                              |  | \$0                |                  |         |
| 25 Special Services - Disabled                               | \$642,794                    |                              |  | \$642,794          | X                |         |
| 26 Special Services - Youth at Risk                          |                              |                              |  | \$0                |                  |         |
| 27 Substance Abuse Services                                  | \$4,634,497                  |                              |  | \$4,634,497        | X                |         |
| 28 Transportation  |                              |                              |  | \$0                |                  |         |
| 29 Other Services***   | \$6,357,532                  |                              |  | \$6,357,532        | X                | X       |
| 30 SUM OF EXPENDITURES FOR SERVICE                           | \$23,939,774                 | \$0                          | \$0  | \$23,939,774       |                  |         |
| 31 Administrative Cost                                       | \$1,468,055                  |                              |  | \$1,468,055        |                  |         |
| 32 SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS | \$25,407,829                 | \$0                          | \$0  | \$25,407,829       |                  |         |

\*From which block grant(s) were these funds transferred?

\*\*Please list the sources of these funds:

\*\*\*Please list other services: Rebuilding and refurbishing of child care facilities. Moving expenses, air conditioners or fans, smoke detectors, material aid items such as adult diapers and medications.

|                   |
|-------------------|
| State: Louisiana  |
| Fiscal Year: 2009 |

**PART B. RECIPIENTS**

| Service Supported with Supplemental SSBG Funds | Children      | Adults 59 Years & Younger | Adults 60 Years & Older | Adults of Unknown Age | Total          |
|--|---------------|---------------------------|-------------------------|-----------------------|----------------|
| 1 Adoption Services                            |               |                           |                         |                       | 0              |
| 2 Case Management                              | 77            | 87                        | 6                       | 1                     | 171            |
| 3 Congregate Meals                             |               |                           |                         |                       | 0              |
| 4 Counseling Services                          | 7,716         | 12,349                    |                         |                       | 20,065         |
| 5 Day Care - Adults                            |               |                           |                         |                       | 0              |
| 6 Day Care - Children                          |               |                           |                         |                       | 0              |
| 7 Educ./Training Services                      |               |                           |                         | 2,872                 | 2,872          |
| 8 Employment Services                          |               |                           |                         |                       | 0              |
| 9 Family Planning Services                     |               |                           |                         |                       | 0              |
| 10 Foster Care Svcs. - Adults                  |               |                           |                         |                       | 0              |
| 11 Foster Care Svcs. - Children                |               |                           |                         |                       | 0              |
| 12 Health Related Services                     | 57,392        | 93,125                    |                         |                       | 150,517        |
| 13 Home Based Services                         |               |                           |                         |                       | 0              |
| 14 Home Delivered Meals                        |               |                           |                         |                       | 0              |
| 15 Housing Services                            | 0             | 22                        | 41                      | 3                     | 66             |
| 16 Indep./Trans. Living Svcs.                  |               |                           |                         |                       | 0              |
| 17 Info. & Referral Services                   |               |                           |                         |                       | 0              |
| 18 Legal Services                              |               |                           |                         |                       | 0              |
| 19 Pregnancy & Parenting                       |               |                           |                         |                       | 0              |
| 20 Prevention/Intervention                     |               |                           |                         |                       | 0              |
| 21 Protective Svcs. - Adults                   |               |                           |                         |                       | 0              |
| 22 Protective Svcs. - Children                 |               |                           |                         |                       | 0              |
| 23 Recreation Services                         |               |                           |                         |                       | 0              |
| 24 Residential Treatment                       |               |                           |                         |                       | 0              |
| 25 Spec. Svcs. - Youth at Risk                 |               |                           |                         |                       | 0              |
| 26 Special Svcs. - Disabled                    | 98            | 476                       |                         |                       | 574            |
| 27 Substance Abuse Services                    | 377           | 16,270                    |                         |                       | 16,647         |
| 28 Transportation                              |               |                           |                         |                       | 0              |
| 29 Other Services                              |               |                           |                         |                       | 0              |
| <b>TOTAL RECIPIENTS OF SERVICES</b>            | <b>65,660</b> | <b>122,329</b>            | <b>47</b>               | <b>2,876</b>          | <b>190,912</b> |

## **APPENDIX B**

### **NON-DISCRIMINATION IN SERVICE DELIVERY TITLE VI OF THE CIVIL RIGHTS ACT**

The Department of Children and Family Services (DCFS) reaffirms its policy for the Equal Delivery of Services and will administer all programs and conduct its business, either directly or indirectly, or through contractual or other arrangements, in accordance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.), Title 45 of the Code of Federal Regulations, Part 80, as amended through July 5, 1972, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 706), and the Agency's Statements of Compliance.

No person shall on the grounds of race, color, national origin, or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity conducted in this agency. The DCFS will take appropriate action to ensure that the above will be implemented at all levels of administration.

The Secretary of the DCFS has overall responsibility for the policy and program development under Title VI of the 1964 Civil Rights Act and Section 504 of the Rehabilitation Act of 1973. Responsibility for the coordination and implementation has been placed with the DCFS Civil Rights Bureau.

Any person who believes that he or she or any specific class of persons has been subjected to discrimination covered by Title VI of the 1964 Civil Rights Act or Section 504 of the Rehabilitation Act of 1973, as amended, may without fear of reprisal or coercion, file a written complaint with the DCFS Civil Rights Bureau at 755 N. 3<sup>rd</sup> Street, Fourth Floor, Baton Rouge, Louisiana 70801, or the federal Regional Office for Civil Rights, 1200 Main Tower, Dallas, Texas 75202.

**SFY 2010-2011 CERTIFICATION REGARDING DRUG FREE WORKPLACE  
REQUIREMENTS – STATES AND STATE AGENCIES**

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 34 CFR Part 85, Subpart F. The regulations, published in the May 25, 1990, *Federal Register*, require certification by grantees, prior to award, that they will maintain a drug-free workplace. Section 85.630(c) of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. The certificate set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension, or termination of grants, or government-wide suspension or debarment (see 34 CFR Part 85, Sections 85.615 and 85.620).

A. The grantee certified that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantees policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under sub paragraph (d)(2); with respect to any employee who is so convicted:
  - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Department of Children and Family Services, 627 North Fourth Street, East Baton Rouge Parish, Baton Rouge, Louisiana 70821

Check  if there are workplaces on file that are not identified here.

Organization Name: Department of Children and Family Services

Name and Title of Authorized Representative: Ruth Johnson, Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

States electing to exclude certain state agencies from the statewide certification append to this form a list of the agencies not covered by the terms of this certification.

**SFY 2010 – 2011 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS – PRIMARY COVERED TRANSACTIONS**

(1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3 year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State, or Local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled “Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transaction” which is provided below.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause entitled “Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions” without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Organization Name: Department of Children and Family Services

Name and Title of Authorized Representative: Ruth Johnson, Secretary

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**CERTIFICATION REGARDING LOBBYING**

**CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS**

**Program:** TITLE XX SOCIAL SERVICES BLOCK GRANT

**Period:** July 1, 2011 through June 30, 2012

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award document for sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name: Department of Children and Family Services

Name and Title of Authorized Representative: Ruth Johnson, Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE**

Public Law 103-227, Part C – Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal program either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children’s services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000.00 per day and/or the imposition of an administrative compliance order on the responsible entity.

By signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act. The applicant/grantee further agrees that it will require the language of this certification be included in any sub awards, which contain provisions for the children’s services and that all sub grantees shall certify accordingly.

Organization Name: Department of Children and Family Services

Name and Title of Authorized Representative: Ruth Johnson, Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_